

**PROJECT STEERING GROUP
DEVELOPMENT OF A CAREER PATHWAY
FOR DISTRICT NURSING SERVICES**

Meeting Tuesday 27 October 2020

Zoom Videoconference

Gabby Tinsley, Belfast Trust, (Project Chair)	GT
Alison Baxendale, NIPEC Council	AB
Veronica Cleland, South Eastern HSC Trust	VC
Deborah Coleman, Queen's University Belfast	DC
Dawn Ferguson, Southern HSC Trust	DF
Gillian McAleer, Belfast HSC Trust	GMcA
Colleen McCabe, Southern HSC Trust	CMcCa
Cathy McCusker, NIPEC (Project Lead)	CMcCu
Rose McHugh, Public Health Agency	RMcH
Roisin McSwiggan, Belfast HSC Trust	RMcS
Ashley Ramsey, Northern HSC Trust	AR
Hilary Thompson, Ulster University	HT

Apologies

Claire Cartin, Western HSC Trust
 Pamela Craig, Northern HSC Trust
 Deirdre Cunningham, CEC
 Fiona Devlin, Royal College of Nursing
 Michael Riddle, Northern HSC Trust

ACTION NOTES

Agenda Item	Notes	Action by
1.0	Welcome & introductions Gabby Tinsley welcomed everyone to the meeting and thanked everyone for joining via Zoom.	
2.0	Apologies Apologies as noted above. Deirdre Cunningham is on secondment to the Public Health Agency so it was agreed that Cathy should write to Caroline Lee to request a replacement for Deirdre on the Steering Group.	CMcCu

<p>3.0</p>	<p>Action notes from meeting held on 3 September 2020 Action notes confirmed.</p> <p>Matters arising</p> <ul style="list-style-type: none"> • Still need to follow-up with Michael Riddle regarding delegation training in Education requirements for the Community Staff Nurse role • Great news that the District Nurse JD has been matched at a Band 7. Thanks to everyone involved its development and particularly to Maura McKenna & Oonagh Burns Director of HR Northern HSC Trust for the very quick turnaround. Maura asked that nothing else be added to the core elements of the JD except the usual general responsibilities records management etc. 	<p>CMcCu</p>
<p>4.0</p>	<p>Neighbourhood District Nursing (NDN) – Update</p> <p>Rose McHugh provided the following update:</p> <ul style="list-style-type: none"> • There was acknowledgement of the challenges of Covid-19 • Draft NDN evaluation is with the DoH • Trusts are considering implementation plans for NDN model • NDN has been built into the MDT and Delivering Care Phase 3 business cases • A District Nursing NDN Project ECHO has commenced for DN in the MDT areas and SPQ District Nursing students currently undertaking the programme at Ulster have been advised that they can register for the ECHO sessions • Emphasis on the NMTG report <p>The HSC Trust members of the Group agreed that all the regional District Nursing work streams are beginning to dovetail together and District Nurses can start to see the benefits to their role.</p>	

<p>5.0</p>	<p>Core Roles in the District Nursing Career Pathway</p> <ul style="list-style-type: none"> • District Nurse <ul style="list-style-type: none"> ○ JD ○ Final Competencies & education requirements <p>Discussion was held about the implementation of the regionally agreed District Nurse JD, the following was agreed:</p> <ul style="list-style-type: none"> • Cathy to seek confirmation from Maura & Oonagh regarding commencing the use of the JD and the date of approval if there are any cases of backdated payment. • Each Trust Professional Lead for District Nursing & Workforce Lead liaise with their HR and Staff Side partners to plan implementation of the new Band 7 District Nurse JD • The Band 7 District Nurse JD is for staff employed as a District Nurse, working to all aspects of the JD and meeting the essential criteria. • District Nurses currently employed retain their terms and conditions. <p>The competencies and education requirements for the role have been finalised.</p> <ul style="list-style-type: none"> • Senior Community Staff Nurse <ul style="list-style-type: none"> ○ JD ○ Core Competencies & education requirements <p>Rose & Cathy have reviewed the core competencies and education requirements for the Senior Community Staff Nurse role and have updated them to ensure they reflect the language of the new NMC education standards. They have just been sent out to the Group to help the development of the JD. If Trusts can send in a Clinical Band 6 Community/District Nurse JD to Cathy. It was also agreed that regionally agreed Band 6 Medical or Surgical Nurse JD would also be useful to help draft the Senior Community Staff Nurse JD. Southern & South Eastern Trusts to submit theirs, NHSCT already submitted. Cathy to resent the email that was sent out seeking Band 6 clinical JDs. The JD development Group will meet on 4 November 2020 to commence the drafting of the Senior Community Staff Nurse JD.</p>	<p>CMcC</p> <p>DN Lead & Workforce Lead</p> <p>VC & DF</p> <p>CMcCu</p>
<p>6.0</p>	<p>NMC Strategic Leaders engagement event SPQ/SCPHN</p> <p>A Round Table discussion took place with NMC on 20 October, Rose, Cathy & Ashley Ramsay attended. Cathy updated the Group on the discussion. As we know NMC are consulting on Standards for SCPHN and also SPQ standards for Community Nursing. There doesn't appear to be agreement on the way forward for SPQs at present. There was discussion about the need to regulate post registration practice for example Advanced</p>	

	<p>Practice. Our CNO has advised NMC need more dialogue on SPQ- recognising breadth and scale of the District Nurse role. There is more risk associated with the role and that there is merit in discussing District Nursing as a separate SPQ rather than combined with Community Children’s Community Mental Health Community Learning Disabilities & General Practice Nursing. NMC are not keen to make any changes to the legislation and have advised that the SPQ current standards will be withdrawn by Jan 2023.</p>	
7.0	<p>AOB</p> <p>RCN query Rita Devlin, RCN sent an email to Cathy to ask “are we finally going to have all District Nurses with the SPQ now recognised at a Band 7 across the region”. This was discussed by the Group and it was agreed that an email reply would be sent from Gabby and Cathy to reflect the bullet points discussed at Agenda Item 5.0.</p> <p>QNI Conference QNI conference held 19 – 23 October excellent representation from NI at the Conference speakers included CNO, Rose, Mary Frances, Claire Russell & Sharon Aldridge-Bent. Also South Eastern Trust presented on three topics. All NI speakers were very well received.</p>	CMcCu
8.0	<p>Date & time of next Steering Group meeting</p> <p>Next virtual meeting scheduled for Thursday 17 December 2020 @ 2pm via Zoom</p> <p>https://hscni-net.zoom.us/j/84004940380</p> <p>Meeting ID: 840 0494 0380</p>	