

Review of the Maternity Support Workers (MSW) education programme and development of resources for the MSW role

Working Group Meeting

Thursday 9th June 2022 at 10.00-12.00 via Zoom Platform

Present:	Helen Weir, Co-Chair, Interim Head of Midwifery, NHSCT	HW
	Heather Watson, Co-Chair, Consultant Midwife, Deputy Head of Midwifery BHSCT	HWa
	Shonagh Clifford, Delivery Suite Manager, WHSCT	SC
	Margaret Rogan, Consultant Midwife, Deputy Head of Midwifery, BHSCT	MR
	Gillian Morrow, Continuity of Midwifery Carer, Consultant Midwife, PHA	GM
	Lynn Irwin, Senior HR Manager, Workforce, Education, SHSCT	LI
	Sue Trouton, Maternity Peripatetic (RQF) Assessor SHSCT	ST
	Mary Caddell, Regional Officer, RCM	MC
	Leanne Hawthorne, Practice Development Midwife, SEHSCT	LH
	Cathy Hamilton, Practice Development Midwife, NHSCT	CH
	Heather Moore, MSW (Hospital based) NHSCT	HM
	Fiona Bradley, Senior Professional Officer, NIPEC	FB
	Linda Woods, Administrative Assistant, NIPEC, (note taker)	LW

Apologies: - Brenda McClafferty, Lead Midwife, WHSCT
 Joanna McDonald, Service User
 Shirley Stronge, Senior Education Manager, CEC
 Sharon Bingham, Service User
 Mary Dawson, Lead Midwife, SHSCT
 Maura McKenna, Trade Union Coordinator no apologies received
 Una Patton, Maternity Support Worker, WHSCT no apologies received

Agenda Item	Notes	Action by
1	Welcome HW welcomed everyone to the Working Group meeting and thanked everyone for attending.	
2	Apologies As noted above.	
3	Previous Draft Action Notes Thursday 12th May 2022 and matters arising Notes of Thursday 12 th May 2022 agreed as a correct record of the meeting. <u>Matters Arising:-</u> Heather Moore NHSCT (hospital based MSW) was welcome to the MSW Working Group meeting today. HWa to forward a hospital based MSW nomination from BHSCT. LW to send Heather Moore background information and future dates for the Working Group. FB updated and returned the Equality Screening template to BSO Advice Unit for further feedback.	HWa LW

	<p>FB circulated the updated MSW Core Duties Scoping Tool and the MSW Core Competencies document to the Group for comment. FB collated all feedback received.</p> <p>Meeting dates for review of MSW education programme have been arranged with Shirley Stronge, Sue Trouton and Lynn Irwin. Update will be given at the next Working Group Meeting.</p> <p>Wording on the MSW review and link to the NIPEC website was circulated to the MSW Steering and Working Groups for onward circulation to MSLCs and other suitable forums.</p>	
4	<p>Feedback comments from Working Group on the MSW Core duties scoping tool and seek agreement</p> <p>HW noted that there was one outstanding MSW Core duty: ‘rubbing up a contraction during a post-partum haemorrhage’ which will be taken back to the next MSW Steering Group Meeting scheduled for 16th June 2022.</p> <p>Discussion re wording of ‘Continuity of Midwifery Carer’ in the Scoping tool to be reconsidered. GM to feedback on this.</p> <p>It was agreed to send out the MSW Core duties scoping tool again as no comments had been received.</p>	<p>GM</p> <p>FB</p>
5	<p>Feedback comments from Working Group on the Core Competencies for the MSW role and seek agreement</p> <p>It was agreed to add a footnote from a Mary Renfrew article published in the Midwifery journal to clarify the wording of ‘women’.</p> <p>The MSW Traffic Light System was discussed as a valued and necessary resource. To be discussed at next Steering Group meeting.</p> <p>It was agreed to use the term ‘infant’ across all the MSW documents. FB to update documents.</p> <p>Discussion took place on how to link the MSW Core duties from the scoping tool to the MSW Core Competencies document. To be considered on best way to illustrate this.</p> <p>Further discussion took place and changes made to the document as agreed by the Group. FB to update the document and send out to the Group for comments and agreement.</p> <p>HW indicated that these amendments would also be presented at the next MSW Steering Group for their thoughts and approval.</p>	<p>FB</p> <p>HW</p> <p>FB</p> <p>FB</p> <p>FB</p>
6	<p>Next steps and programme of work</p> <p>Programme of work discussed and timelines achieved to date.</p>	
7	<p>Dates of future meetings</p>	

	<ul style="list-style-type: none"> Monday 27th June 2022 at 11.00-1.00pm Thursday 21st July at 10am-12.00md Thursday 11th August at 10am-12.00md Wednesday 24th August at 10am-12.00md Thursday 29th Sept at 10am-12.00md Wednesday 19th Oct at 10am-12.00md 	
8	<p>Any other Business</p> <p>FB informed the group members that they were welcome to join the subgroup in reviewing and updating the education programme.</p> <p>HW thanked for group for their cooperation and participation in this work.</p>	
Action	Comment	Completed/On-going
To forward BHSCT MSW hospital based nomination	HWa	
To send Heather Moore background information and future dates	LW	
GM to forward wording re 'Continuity of Midwifery Carer'	GM	
To forward MSW Scoping Tool to Group for comment and agreement	FB	Completed
Add footnote re clarification of 'woman' to core competencies document	FB	Completed
MSW Traffic Lights system to be considered at next Steering Group meeting	HW	
Consideration re linking MSW Core duties to Core Competencies	FB	
To update and forward Core competencies to Group for comment and agreement	FB	Completed