

**NEW MODEL OF MIDWIFERY SUPERVISION FOR NI
Task and Finish Group**

**Minutes of meeting held on Wednesday 14 December 2016 at 2.00pm in the
Meetings Room, Trust Headquarters, Bretten Hall, Antrim Area Hospital site**

PRESENT:

Zoe Boreland, SET
Patricia Gillen, Southern Trust (via teleconference)
Cathy Hamilton, Northern Trust
Breedagh Hughes, RCM
Carmel Lloyd, RCM (via teleconference)
Eileen McEaney, Northern Trust (Chair)
Bid McKeown, LSAMO, HSCNI
Patricia McStay, Southern Trust (Co-chair)
Maureen Miller, Western Trust
Carolyn Moorhead, QUB
Karen Murray, NIPEC
Pamela Redmond, SET
Seana Talbot, Service User representative
Verena Wallace, HSCNI

In Attendance:

Mrs L Bates (minute taker)

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| 1. | <u>WELCOME / INTRODUCTIONS</u> Welcome and introductions made. | |
| 2. | <u>APOLOGIES</u> Gail Anderson, QUB Wendy Clarke, Southern Trust Mary McElroy, PHA Margaret Rogan, Belfast Trust | |
| 3. | <u>MINUTES OF PREVIOUS MEETING – 7 July 2016</u> Minutes of meeting held on 7 July 2016 agreed as accurate record. | |
| 4. | <u>MATTERS ARISING</u> | |
| 4.1 | <u>Subgroup feedback</u> Action completed - agreements included in the draft Progress Report. | |
| 4.2 | <u>NMBI Assessment Standards</u> Action completed – Margaret Rogan has circulated Nursing and Midwifery Board of Ireland (NMBI) Assessment Standards to Task and Finish Group. | |
| 4.3 | <u>Chair of Midwifery Supervision Task and Finish Group</u> E McEaney advised that she and P McStay will co-chair the group. | |

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| <p>5.</p> | <p><u>STRATEGIC OVERVIEW</u></p> <p>E McEneaney provided a strategic overview as follows:</p> <ul style="list-style-type: none"> - 2 x Regional Groups <ul style="list-style-type: none"> - Transformation Advisory Group (TAG) – chaired by Health Minister. - Transformation Implementation Group (TIG) – chaired by Permanent Secretary. - Nursing and Midwifery Task Group – chaired by Sr Richard Barnett. This group will advise / make recommendations to the CNO, who in turn will advise the Health Minister. - Membership of Nursing and Midwifery Task Group <ul style="list-style-type: none"> - Bronagh Scott - Caroline Lee - Director of Nursing – Alan Corry-Finn - Mairead McAlinden - Ray Somerville, Service User representative - RCN representative - Sean Donaghy - Tanya McCance <p>V Wallace advised that Sir R Barnett held a meeting yesterday. The Nursing and Midwifery Task Group will take themes out of Minister’s Vision and take on board outgoings of Bengoa report. Midwifery will be integrated across the various themes. V Wallace to circulate points in report where themes identified.</p> <p>B Hughes stated the understood there was to be 8 workstrands; however, is meeting Sir R Barnett in January 2017 to discuss midwifery contribution to the transformation project.</p> <p>V Wallace advised it has not yet been identified as to whether the review of supervision in nursing / safeguarding / midwifery will form part of the CNO Task Group.</p> <p>V Wallace advised that changes are taking place on 31 March 2017 when the LSAMO post will also be stood down.</p> | <p>V Wallace</p> |
| <p>6.</p> | <p><u>REVIEW OF PROGRESS REPORTS</u></p> <p>It was acknowledged that the Progress Reports need to reflect work undertaken to date and describe an operational framework for practise from 1 April 2017, which clearly sets out the differences between the current and new model. The operational framework also needs to clearly set out how midwifery supervision will link into existing governance structures within Trusts.</p> <p>The following points were noted from discussion on the Progress Reports:</p> <ul style="list-style-type: none"> - Introduction / background / methodology / overview – agreed. - P McStay to include statement around independent midwives not employed by Trusts and bank / agency midwives. | <p>P McStay to make amendments</p> |

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| | <ul style="list-style-type: none"> - It was acknowledged that the HoM will delegate the investigation function; however, need to define supportive role of the supervisor and their interaction with the midwife. - Page 6 – 5 themes – V Wallace - need to agree advocacy arrangements outside guidelines and how to mitigate risk. - Page 6 – Midwifery Leadership – discussion took place on the loss of the LSAMO post and the possibility of PHA or RQIA developing a leadership role. E McEaney stated that leadership cannot be pinned onto one post and the report needs to reflect leadership across the midwifery profession. P McStay to convene small Working Group to consider options, to include V Wallace / B Hughes (or C Lloyd) / C Moorhead / B McKeown / Karen Murray. - Page 10 – Leadership Structure for Midwifery in NI – need to capture that HoM / Consultant Midwife in each Trust has a direct link to Executive Director of Nursing, who will take issues to Trust Board. Include recommendation that a senior midwife needs to be on-call 24/7 in each Trust. - Page 10-11 – Midwifery Review process – Supervision review documentation needs to mirror revalidation. - Page 13 – Selection and Recruitment – need agreement by June / June 2017 as to whether course will run in October 2017 as this is based on the current model. - Page 15 – C Moorhead – preparation programme for clinical governance needs to be included in this section. - Page 18 – Personal / Public Involvement – S Talbot queried what will happen to the advocacy role going forward – need to get title / communication right. It was acknowledged this was outwith the control of this Task and Finish group. - Annual Review – need agreement as to where annual reviews will be recorded. - Page 39 – P Redmond advised this pathway aims to triangulate the Governance Midwife, supervisor and midwife roles. Need agreement as to who has responsibility for maintenance of records. B Hughes advised that Trusts adopt differing attitudes to discovery of documentation. Some Trusts make all records available to litigants including midwives’ reflective statements. - B McKeown will lead a sub-group to develop the new operational model proposal for midwifery supervision. | <p>P McStay to arrange meeting of sub-group</p> <p>B McKeown</p> |
| 7. | <p><u>COMMUNICATION STRATEGY</u></p> <p>The following main points were noted in relation to a Communication Strategy:</p> <ul style="list-style-type: none"> - Following sign off, communication needs to be issued by the | |

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| | <p>CNO to DoNs / HoMs, supervisors and the midwifery workforce.</p> <ul style="list-style-type: none"> - Communication from this group will also be channelled through DoH and NIPEC websites. <p>Discussion took place on the DoH consultation and the fact that to date results have not been published.</p> | |
| 8. | <p><u>ROLE OF LSAMO / DATABASE</u></p> <p>B McKeown advised there is uncertainty as to what will happen to the LSA database which will cease on 31 March 2017. No decision has been taken as to who will own data and who will manage the new NI database. England wants to hand data back to the 4 countries; however, no decision has been made in NI and if costs are attached to the repatriation of data. If repatriated, this will not be an active database unless BSO can put it on an active platform. Data is still currently being place on the database as it is still live.</p> <p>B McKeown is advising midwives to download information and policy documents as the websites will close.</p> <p>The final LSA Conference will be held on 7 March 2017 in Mossley Mill.</p> | |
| 9. | <p><u>POINTS FOR ESCALATION TO SUPERVISION PROGRAMME BOARD ON 21 DECEMBER 2016</u></p> <ul style="list-style-type: none"> - LSA database closing 31 March 2017 and communication processes. | |
| 10. | <p><u>ANY OTHER BUSINESS</u></p> | |
| 10.1 | <p><u>Modernising Fitness to Practise: Changes to the FtP roles 2004</u></p> <p>B McKeown encouraged group to respond to consultation in terms of hearings being held in NI, case reviewers and publication of undertakings.</p> | |
| 11. | <p><u>DATE AND TIME OF NEXT MEETING</u></p> <p>Meetings to be scheduled for January, February and March 2017.</p> | |