

Future Nurse Future Midwife

Programme Board Meeting

Tuesday 26th May 2020 from 13:00 – 15:00

Held via Video/Teleconference

Board Member	Organisation	Apologies	Organisation
Charlotte McArdle - Co-Chair (CMcA)	DoH	Heather Finlay	DoH
Andrew Dawson - Co-Chair (AD)	DoH	Donna Fitzsimons	QUB
Angela McLernon (AMcL)	NIPEC	Karen Murray	RCM
Anne Trotter (AT)	NMC	Brenda Creaney	BHSCT
Brendan McGrath (BMcG)	WHSCT	Bob Brown	WHSCT
<i>OBO Bob Brown</i>		Linda Kelly	DoH
Dawn Ferguson (DF)	SHSCT	Nicki Patterson (NP)	NHSCT
<i>OBO Heather Trouton</i>			
Dale Spence (DS)	DoH		
Donna Gallagher (DG)	OU		
Fiona Bradley (FB)	NIPEC		
Frances Cannon (FC)	NIPEC		
Heather Trouton (HT)	SHSCT		
Karen McCutcheon (KMCC)	QUB		
<i>OBO Donna Fitzsimons</i>			
Pat Cullen (PC)	RCN		
Pamela Craig (PCr)	NHSCT		
<i>OBO Nikki Patterson</i>			
Peter Barbour (PB)	DoH		
Sonya McIlfrack (SMcI)	JU		
Vivienne Toal (VT)	SHSCT		
Caroline Lee (CL)	CEC		

1. Welcome and Apologies

Noted as above.

2. Chair's Opening Remarks

Thanks was expressed to practice, universities and FNFM colleagues for the huge amount of work and flexibility with the COVID-19 response situation, to ensure Staff and Students remain supported.

3. Previous Minutes (05/03/2020)

These were agreed as a final and accurate record. An update on activity is provided in the actions table appended to these minutes.

4. Update from the NMC

AT provided an update as follows:

- NMC approval visits (UK wide) have been undertaken remotely and some have been deferred and also some deferrals.
- Council has asked to extend the transitioning period to 2021 Sept and this was agreed. Some universities are proceeding with previously set date and some have extended their date.
- Post registration steering group met twice prior to C19 and the March meeting was postponed. Information gathering continues as will work, but engagement has been restricted.
- Council has agreed to draft new standards for health visiting and community nursing. There will be four Chairs, one from each UK country. Owen Barr will represent NI.

- Covid19 Emergency Standards remain in place and NMC is cognisant that all four countries are moving at different paces in different ways.
- The new academic year – a number of questions remain regarding this as much is currently unknown – NMC will continue to work with all four countries
- AT invited further questions and none were raised.

5. NMC Gateways - Update

FC confirmed that Open University and Ulster University have OU and UU successful approval visits in March with positive feedback including commendation on collaborative working. Midwifery was included in Gateways one and two and are currently scheduling a date for their approval events with NMC.

6. Transformation Funding Update

AMcL confirmed that a letter of comfort is in place regarding funding until end of June. AMcL will continue to link with DoH to monitor.

FC will be undertaking a scoping exercise regarding FNFM work remaining to inform what capacity is required going forward.

7. Future Midwife

DS provided an update from the Midwifery Expert Reference Group:

- MERG met twice with Co-Chairs since the Midwifery workshop on 27th February 2020 to review and progress feedback and actions relating to the Continuity of care/r, examination of the newborn and practice learning environments. The next MERG Meeting is on the 27th of May 2020.
- Curriculum planning is being progressed and dates are set with steering groups for the remainder of the year with a view for a September 2021 start.
- The Midwifery Ongoing Record of Achievement (MORA) has been developed collaboratively with some UK countries/areas by the Midwifery Practice Assessment Collaborative (MPAC) group and will be used in NI. It has already been approved through other UK University NMC approval Visits.
- FNFM Professional officers are working on implementation of Standards for Student Supervision and Assessment (SSSA) in midwifery services in response to the Emergency Standards & letter from CNO.

8. Update on Work Streams

8.1 Curriculum Development

There are no new updates regarding nursing. A midwifery update is provided at Item 7 above.

8.2 Practice Assessment Document

- An update on the electronic NIPAD was provided at item 3 and included in the actions appended to the minutes.
- An update on the MORA is provided at Item 7 above.

8.3 Supervision and Assessment

- Covid-19 has affected the scheduled roll out of preparation programmes in full to the workforce but e-learning programmes are available via HSC leadership centre which staff have begun accessing.
- Some face to face workshops may be delivered in Trust where this possible in small numbers adhering to social distancing guidance.
- The NMC Emergency Standards has been implemented, feedback has been positive from practice and confirms the flexibility these provide.
- A range of SSSA and Covid-19 specific resources are available on NIPEC website.

- Programme Board noted that SSSA applies to both pre and post registration programmes and CMcA confirmed NI's position is to remaining with SSSA.

8.4 Practice Placement/Practice Learning Environments

- Audits were due to be completed by the end of April – These are progressing however Covid-19 has impacted on some areas in trusts being able to complete all audits within the original timeframe. Universities are working with the Independent Sector to support them – Many audits have been delayed due to Covid-19 pressures on independent services and Universities are planning how these can be completed in the near future.
- There is an action from FNFM Working Group to look at risk assessing community placements to assist with pressures on the placement of students in practice – this is being progressed by Brendan McGrath WHSCT and Sharon McRoberts SEHSCT.

8.4 Engagement & Communication

- The remaining 2020 FNFM Roadshows and the March Engagement and Communication meeting were stood down due to Covid-19 however a range of resources, including the roadshow presentation and information leaflets are available online to support staff.
- Further videos and a twitter chat are being planned ahead of the launch of Future Nurse in September.

9. Risk Register

The risk register has been updated with relevant Covid-19 risks and mitigation relating to delays in audits/preparation programmes and staff availability.

10. AOB

Organisational readiness information continues to be recorded and monitored and monthly meetings have now recommenced.

A query was raised regarding students who did not opt in to placements and any delays this may cause. CMcA will progress this outside of this meeting.

- AT advised that some AEl's might stagger or delay start date until October and January for post-registration. AMcL added that trusts (re SCPHN) are aiming aim for start in September/October however everything is being kept under review.
- Ulster University are looking at online provision and will continue with September intake.
- Queens University have a February cohort and plan to stagger intakes as follows:
Children's - September and February to assist with capacity.
Mental Health - will be February cohort only (instead of September).
- The Open University year one and two students will commence in March and they are mapping flows currently. Universities' current focus is on enhanced technology to deliver within regular timeframes.
- CMcA confirmed that Trusts has been asked to risk assess plans and ensure commitment to find additional placements for the increase in undergraduate students from September. Covid-19 adds complexity to this pressure but there are plans through summer to build up services, have flexibility and continue to monitor the situation.

No further business was raised.

Next Programme Board Meetings

Date	Time	Venue (Reviewed as appropriate)
Wed 1 st July 2020	14:00 – 16:00	C3.18, Castle Buildings, Dept of Health
Fri 4 th Sept 2020	14:00 – 16:00	C3.18, Castle Buildings, Dept of Health
Thurs 5 th Nov 2020	14:00 – 16:00	C3.18, Castle Buildings, Dept of Health
Tues 12 th Jan 2020	14:00 – 16:00	C3.18, Castle Buildings, Dept of Health
Thurs 4 th March 2020	14:00 – 16:00	C3.18, Castle Buildings, Dept of Health

Actions

New actions from 26 th May 2020			
Ref	Detail	Owner/s	Due
	There were no new actions from this meeting		
Actions in Progress			
Ref	Detail/Update	Owner	Due
AP39	<p>GM raised a query regarding the reference to 'assessment' in this statement and discussion ensued. FC will raise this query with FNFM HR representative to advise with a view to compare and contrast with the approach across other UK Countries.</p> <p>Update 26th May - Agenda for change group are to discuss this but haven't met due to COVID19. YC is taking this query forward to ensure consultation on this.</p>	FC/HR	
AP36	<p>Safe holding and restraint - It was agreed that a regional model should be in place to ensure consistency between training and practice and that it should be based on evidence based practice. RM will arrange a meeting with AElS and employers to discuss and progress.</p> <p>5th March 2020 Update - RM has held conversations with colleagues in Trusts to clarify model of practice – the approach should be a regional one. RM advised it's around training reflecting the principles of MAPA. There are queries over licensing if a MAPA 'lite' delivery is considered. Conversation needed with CEC. SMcl expressed concerns re feedback from staff (costing, implications, time, training, expertise, licenses). Not a requirement under standards.</p> <p>RM to set up meeting with practice, AElS, CEC, DoH and also hold a separate conversation re MAPA licensing ahead of the meeting, which will inform options.</p>	RM/DoH	
AP18	<p>A subgroup is being set up to consider electronic PAD – AD confirmed he would seek representation from BSO</p> <p>Update: AD – BSO have been contacted, and Karen Bailey ITS has been asked to nominate a person.</p> <p>Update 3rd Sept – No IT representative advised yet, hardcopy PAD to proceed</p>	AD	N/A

	<p>Update 5th Nov – Discussed at Board Meeting, FC to speak with other countries to gauge costing. AEIs to explore in-house options collaboratively - AEIs will consider requirements and put forward options at the next programme Board meeting, on 10th January 2020.</p> <p>5th March 2020 Update - AEIs met to discuss eNIPAD, evidence is being collated, need to ensure different systems would speak to potential different system. Consultation held with Wales re info on tender process. AEIs Met with CNO – there are challenges re addition funding at this time. More information is being collated by AEIs, SMcl will update FC with details established so far.</p> <p>Update 26th May - UU are progressing this and have been looking to secure and license 'MyProgress' to do this. QUB and OU are aiming to progress similar and all AEIs are keeping in touch regarding this.</p>		
AP33	<p>A business case is needed for Future Midwife post March 2020</p> <p>5th March 2020 Update – this is under development</p> <p>Update 26th May – A letter of comfort is in place regarding funding until end of June. AMcL will continue to link with DoH to monitor. FC WILL BE undertaking a scoping exercise also.</p>		
AP34	<p>Further discussions to be held regarding meeting on Zoning. Update 5th Nov – for progression prior to next Programme Board Meeting</p> <p>34 – Meeting with the source of the request to discuss, and reevaluate the change and progress, and re-examine any issues that may remain.</p> <p>5th March 2020 Update – Meetings scheduled</p> <p>Update 26th May – Meetings postponed due to Covid-19</p>	CMcA	
Actions closed since last meeting			
Ref	Detail/Update	Owner	Due
AP40	AT will also forward information with FC which may be useful to consider regarding AP39.	AT	Completed