

Future Nurse Future Midwife
Programme Board Meeting

Friday 4th September 2020 from 14:00 – 16:00

Video/Teleconference

Person	Organisation	Apologies	Organisation
Charlotte McArdle (CMcA) (Co-Chair)	DoH	Elaine Connolly	RQIA
Preeta Miller (PM) (Co-Chair)	DoH	Heather Trouton (SB attending OBO)	SHSCT
Angela McLernon (AMcL)	NIPEC	Karen Murray	RCM
Anne Trotter (AT)	NMC	Nicki Patterson (SMcR attending OBO)	SEHSCT
Brenda Creaney (BC)	BHSCT	Sonya McIlpatrick	UU
Brendan McGrath (BMcG)	WHsCT	Neal Cook (OBO SMcI)	UU
Caroline Lee (CL)	CEC	Donna Gallagher	OU
Dale Spence (DS)	DOH	(PG attending OBO)	
Donna Fitzsimons (DF)	QUB	Pat Cullen	RCN
Fiona Bradley (FB)	NIPEC	Vivienne Toal	SHSCT
Frances Cannon (FC)	NIPEC		
Heather Finlay (HF)	DoH		
Linda Kelly (LK)	DoH		
Miriam McKeown (MMcK)	Marie Curie		
Pamela Craig (PC) (OBO NHSCT)	NHSCT		
Pat Gallagher (PG)	OU		
Sharon McRoberts (SMcR) (OBO Nicki Patterson)	SEHSCT		
Rodney Morton (RM) first 15mins of meeting only	DoH/PHA		

1. Welcome and Apologies

Noted as above. CNO welcomed Preeta Millar and introduced her as the new Co-Chair of the FNFM Programme Board replacing Andrew Dawson.

2. Chair's Opening Remarks

CMcA noted that The Northern Ireland Future Nurse pre-registration programmes will commence in September 2020 and Future Midwife in September 2021. On July 2nd 2020 the NMC Council ratified the Covid 19- Recovery standards for nursing and midwifery education. These standards have approved the withdrawal of the Emergency Standards on the 30th September and implementation of the Recovery standards on that date.

3. Previous Minutes (01/07/2020)

These were agreed as a final and accurate record. An update on actions is included at the Actions Table at the end of these minutes.

4. Update from the NMC

AT provided an update from the NMC:

- There has been an opportunity to extend Future Nurse – most countries will commence in 2020 with a small number extending to 2021

- Post Registration, Specialist Practice and Community Nursing – A Steering group will meet this week regarding core standards. NMC will be meeting with the four UK Chief Nursing Officers regarding Specialist Practice. It is anticipated a proposal will go to NMC Council in December for a consultation to take place in 2021.
- Preceptorship guidance/standards are now published on the NMC's website and infographics will be launched shortly to support this.
- FNFM standards contain EU legislation – depending on the outcome of Brexit certain elements may need to be reviewed and a consultation would need to take place.
- Prescribing – Council has called for evidence on remote prescribing and the NMC are looking at how they can consolidate this approach.

5. NMC Gateways - Update

The QUB Midwifery approval event is scheduled for the 11th November 2020 and anticipates a September 2021 programme start.

6. Transformation Funding Update

AMcL advised that funding for FNFM Professional officers within Trusts concludes at the end of September and each Trust has nominated a link to the FNFM Project Lead thereafter. Thanks was noted for the dedication and hard work of the Professional Officers throughout the FNFM project. No further update has been received regarding FNFM funding after September – CMcA advised that a response should be available shortly.

7. Future Midwife - Midwifery Expert Reference Group (MERG)

- MERG continues to meet monthly, last meeting on the 13th of August 2020 and next meeting on the 16th of September.
- The introduction of the NMC Emergency Standards (2020) expedited the introduction of the Standards for Student Supervision and Assessment (SSSA) in Midwifery. The MERG have agreed a SSSA preparation midwifery pathway as an interim arrangement ahead of Future Midwife resources being available to increase Practice Assessor and PLE capacity.
- **Curriculum Development:** Curriculum planning is well underway by QUB - the MERG Curriculum Development work stream will hold an event with stakeholders on the 16th of September to sense-check the QUB curriculum. QUB plan to host a mock Approval Event for Practice Partners ahead of the 11th November.
- **Practice Learning Environment (PLE)** Education Audits are underway with a view to completion by the end of September. It is anticipated that there will be an increase in PLE's and PLE capacity. There is a particular focus in this work stream on the COC and career which will be discussed at the next MERG meeting- discussion will be based on of the work of this work stream to date and the work commissioned by the DOH in this area.
- **Midwifery Ongoing Record of Achievement (MORA)** – a survey was conducted regarding assessment in practice with 226 responses received – the preferred option indicated using achieved/not achieved. This will be built into the MORA and curriculum. Practice based learning scenarios have been developed as resources for new to role and transitioning. Work is underway in this work stream to adapt the NIPAD Practice learning Handbook for the MORA.

8. Update on Work Streams

8.1 Curriculum Development

No further updates (Nursing).

8.2 Practice Assessment Document (NIPAD)

An Electronic NIPAD (E-NIPAD) Task and Finish group has been established and is Co-Chaired by the Universities. Terms of Reference, membership and project timelines have been established and two meetings have been held. A large amount of work is underway through this group to develop, test and roll out E-NIPAD by November 2020.

8.3 Standards for Student Supervision and Assessment (SSSA)

Circa 3000 staff have completed FNFM Practice Assessor (Nursing) training – e-Learning programmes have been significantly utilised as there are challenges in delivering face-to-face workshops due to Covid-19.

The SSSA members last met on the 22nd of June and reviewed their work stream's objectives - It was agreed that these had been met. The Group may meet again prior to 11th November, if required, to support the Midwifery Approval event. The FNFM Programme Board agreed that this group's remit will be merged into the Northern Ireland Practice Learning Collaborative (NIPLC) – see Agenda item 9.

8.4 Practice Learning Environments (PLE)

The PLE members last met on the 19th of June and reviewed their work stream's objectives - It was agreed that these had been met. The FNFM Programme Board Agreed that this group's remit will be merged into the Northern Ireland Practice Learning Collaborative (NIPLC) – see Agenda item 9.

PLE Educational Audits were scheduled to be completed by the end of April 2020 with a target of increasing student placement capacity by at least one in each PLE. Significant work by the Trusts and Universities has seen the majority of audits completed, however, significant disruption across services during the Covid-19 response has impacted on placement capacity, noting ongoing challenges in accessing community settings.

The above concerns were reiterated by Universities regarding capacity issues and for planning student flows in the coming academic year, siting that the situation is not sustainable going forward.

WHST have focused on risk assessing community settings to identify any elements that may be contributing to capacity issues. Concerns over car share and travel have been highlighted – HF noted that guidance via PHA is now available on sharing cars. FC highlighted that has been shared with FNFM Professional officers.

The PLE Non-HSC task and finish group continue to meet, and represent University, Independent Sector and Non HSC stakeholders – members of this group are focused on developing resources to identify and promote new PLEs as well as create and reopen PLE capacity in these sectors.

CMcA asked that these concerns be taken back to Trust to further identify ways to open up capacity. It was requested that the NIPLC monitor the situation and provide reports to CMcA monthly for the next six months - SMcR, NIPLC Co-Chair, confirmed.

AP53 Action: CNO asked the NIPLC to monitor the situation and provide reports monthly for the next six months.

8.5 Engagement & Communication

- An FNFM communique was issued in July 2020 and the next will be available from September.
- A Countdown Clock for the Future Nurse launch was published on NIPEC's website on the 14th of August. CMcA has prepared a video which will be available in September to

officially mark the launch and implementation of Future Nurse. Trusts are also promoting the launch and developing local videos to promote this.

9. Northern Ireland Practice Learning Collaborative (NIPLC)

Further to agreement by the FNFM Programme Board, the NIPLC has been established and is Co-chaired by Sharon McRoberts, SEHSCT, and Karen McCutcheon, QUB. The first meeting was held on the 13th of August 2020. The remit of the FNFM Organisational Readiness Group and the SSSA and Nursing PLE work streams will be subsumed into the NIPLC.

10. Risk Register

Through organisational readiness data previously submitted it is acknowledged and recorded on the risk register that there are challenges regarding increasing capacity of student within practice placements. Work is ongoing to monitor and mitigate this risk.

11. AOB

FC advised that Infection Prevent Control and Personalised Protective Equipment training has been raised to see if a regional approach, or passport system, can be identified to ensure content is consistent across University and practice and avoid duplication of training in different placements. FIT testing seems to be the only identified difference at present. CEC and QUB are discussing options in relation to training content and student access to HSC e-Learning.

No further business was raised.

Next Programme Board Meetings

Date	Time	Venue (Reviewed as appropriate)
Thurs 5 th Nov 2020	14:00 – 16:00	C3.18, Castle Buildings, Dept of Health
Tues 12 th Jan 2020	14:00 – 16:00	C3.18, Castle Buildings, Dept of Health
Thurs 4 th March 2020	14:00 – 16:00	C3.18, Castle Buildings, Dept of Health

New actions from 4 th September 2020		
Ref	Detail	Owner/s
AP53	NIPLC to provide CMcA with monthly reports on Trust and AEI PLE capacity.	NIPLC (SMcR and KMcC and all Practice Partners)
Actions in Progress		
Ref	Detail/Update	Owner/s
AP39	<p>GM raised a query regarding the reference to 'assessment' in this statement for inclusion in job descriptions and discussion ensued. FC will raise this query with FNFM HR representative to advise with a view to compare and contrast with the approach across other UK Countries.</p> <p>Update 26th May - Agenda for change group are to discuss this but haven't met due to COVID19. YC is taking this query forward to ensure consultation on this.</p> <p>Update 1st of July and 4th September – Yvonne Connolly progressing this with relevant groups. Yvonne had intimated via her email update that the wording should not impact on Banding – however Rita Devlin queried that assertion and asked if correspondence from Yvonne could be shared with her. FC to share</p>	HR
AP36	<p>Safe holding and restraint - It was agreed that a regional model should be in place to ensure consistency between training and practice and that it should be based on evidence based practice. RM will arrange a meeting with AEIs and employers to discuss and progress.</p> <p>5th March 2020 Update - RM has held conversations with colleagues in Trusts to clarify model of practice – the approach should be a regional one. RM advised it's around training reflecting the principles of MAPA. There are queries over licensing if a MAPA 'lite' delivery is considered. Conversation needed with CEC. SMcI expressed concerns re feedback from staff (costing, implications, time, training, expertise, licenses). Not a requirement under standards.</p> <p>RM to set up meeting with practice, AEIs, CEC, DoH and also hold a separate conversation re MAPA licensing ahead of the meeting, which will inform options.</p> <p>Update 4th September – Rodney Morton has had conversation with MAPA accreditors (7th of August) to explore approach options for NI students. A proposal is being presented at the end of August with options, including access to LV1 awareness training and managing and deescalate difficult conversations and/or a blended approach – online, curriculum with a practical model. Students would not be MAPA certified but would need to complete certification following</p>	RM/DoH

	<p>registration. Whatever is agreed would need to be a network and regional approach.</p> <p>CEC noted they have MAPA provision limitations at present.</p>	
AP33	<p>A business case is needed for Future Midwife post March 2020</p> <p>5th March 2020 Update – this is under development</p> <p>Update 26th May 2020 – A letter of comfort is in place regarding funding until end of June. AMcL will continue to link with DoH to monitor. FC will be undertaking a scoping exercise also.</p> <p>Update 1st July 2020 Funding is in place until September 2020 and further funding request has been submitted post September 2020.</p> <p>Update 4th September 2020 – Funding update post September being progressed.</p>	
Actions closed since last meeting		
AP50	<p>AT will forward a link to FNFM Board members to the NMC Council papers for information</p> <p>Completed.</p>	AT
AP51	<p>OU is still waiting for their formal approval letter - AT will follow up on this.</p> <p>Letter now received.</p>	AT
AP52	<p>FNFM Programme Board agreed to establish the NIPLC. The draft ToR will be shared with FNFM Programme Board for feedback (1 week turn around), nominations to membership will be sought and the first meeting will be held in August.</p> <p>Completed – 1st meeting held 13th August 2020.</p>	FC/All
AP18	<p>A subgroup is being set up to consider electronic PAD – AD confirmed he would seek representation from BSO</p> <p>Update: AD – BSO have been contacted, and Karen Bailey ITS has been asked to nominate a person.</p> <p>Update 3rd Sept – No IT representative advised yet, hardcopy PAD to proceed</p> <p>Update 5th Nov – Discussed at Board Meeting, FC to speak with other countries to gauge costing. AElS to explore in-house options collaboratively - AElS will consider requirements and put forward options at the next programme Board meeting, on 10th January 2020.</p> <p>5th March 2020 Update - AElS met to discuss eNIPAD, evidence is being collated, need to ensure different systems would speak to potential different system. Consultation held with Wales re info on tender process. AElS Met with CNO – there are challenges re addition funding at this time. More information is being collated by AElS, SMcI will update FC with details established so far.</p>	AD

	<p>Update 26th May - UU are progressing this and have been looking to secure and license 'MyProgress' to do this. QUB and OU are aiming to progress similar and all AElS are keeping in touch regarding this.</p> <p>Update 1st July - eNIPAD Group to be established.</p> <p>Update 4th September – Group established. Completed.</p>	
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