

Future Nurse Future Midwife Programme Board Meeting
2nd July 2019 at 14:00

Venue: C3.18 Castle Buildings, Stormont, Belfast BT4 3SQ

Minutes

In Attendance

Anne Trotter	NMC
Andrew Dawson - Co-Chair	DOH
Angela McLernon	NIPEC
Brendan McGrath	WHST
Deirdre Cunningham	CEC
Donna Gallagher	Open University
Eileen McEneaney	NHSCT
Eilish Boyle	NIPEC
Fiona Bradley	NIPEC
Heather Finlay	DOH
Heather Trouton	SHSCT
Moira Mannion	SEHSCT
Miriam McKeown	Marie Curie Hospice
Nicki Patterson	SEHSCT
Patrick Gallagher	DoH
Peter Barbour	DOH
Prof. Donna Fitzsimons	QUB
Prof. Sonja McIlpatrick	UU
Rodney Morton	DoH
Sinead Deane	QUB Student
Siobhan Murphy	CEC

Apologies

Caroline Lee	CEC
Charlotte McArdle - Co-Chair	DOH
Elaine Connelly	RQIA
Frances Cannon	NIPEC
Karen Murray	RCM
Mary Hinds	PHA
Vivienne Toal	SHSCT
Dr. Bob Brown	WHST
Joanne Strain	FSHC
Brenda Creaney	BHSCT

1.0 Welcome and Apologies

Andrew Dawson (AD) welcomed attendees and noted apologies as above.

Changes to Programme Board membership were advised:

- Janice Smyth retired as Director of RCN and will be succeeded by Pat Cullen as an FNFM Programme Board member.
- Joanne McKissick, PCC is changing roles, and a nominated programme board member is yet to be advised.

2.0 Chair's Opening Remarks

AD advised that the student allocation meeting that was scheduled for 3pm after the Board meeting is now postponed to early Autumn to facilitate the review of the information received.

A FNFM 4 Countries Videoconference will take place on 18th July with FNFM work stream Co-Chairs and professional officers to share learning and progress across the countries. AD noted that Breeda Henderson (FNFM Student Representative) received the Student of the Year award from RCN and Board members congratulated this achievement.

3.0 Previous Minutes

The minutes of the meeting held 30th April 2019 were agreed as an accurate and final record.

4.0 Update from the NMC

AT advised:

- NMC Midwifery consultation closed on 9th May with 1600 responses received and work is underway to analyse and present findings to Council in September – information is being reviewed at present to identify high level themes. There are mixed responses regarding a three of four year programme this requires exploration
- Approval events (nursing) – 40 events held so far and eight nursing programmes formally approved for September start. Universities have been contacted with key findings from events.
- Return to Practice new programme standards are now available and a test of competence against the new standards will be ready by January 2020. Council discussed health visiting and Specialist Community Practice Nursing in May and intend to have timelines and actions assigned to these by the end of the year.

5.0 NMC Gateways - Update

AD advised that Gateway 1 has closed and outcomes are to be advised. AEs are currently working with NIPEC to collectively write narrative for Gateway 2 submission. Gateway 3 is anticipated to be around late August. The first approval visit is scheduled on 23rd October at QUB.

6.0 Transformation Funding Update

Angela McLernon (AMcL) confirmed that transformation funding was secured until March 2020 and PHA are advertising for the FNFM Independent sector professional officer (covered in the interim by Bernadette Gribben).

7.0 Update on Work Streams

7.1 Midwifery

Fiona Bradley (FB) advised:

- Future Midwife Implementation meeting held (11th June in Clady Villa, Knockbracken Healthcare Park) - 35 stakeholders and NMC provided an overview of the preliminary responses to the FM consultation. Early emerging themes included the length of the programme, clarification of the role of the Lead Midwife for Education, the use of simulation and New Born Examination. Specific issues regarding the PAD and practice Learning Environments will need further exploration. Discussions are on-going re a National PAD.
- Jenny McNeill (QUB) is setting up a Midwifery curriculum planning group from September. It is proposed a Midwifery Reference Group will be set up with similar representation to the Strategic Midwifery Forum. This group will be chaired by Dale Spence, Midwifery Advisor (DoH) who will oversee the outworkings of FM work.
- The current model for SSSA has been shared with HoM and Consultant Midwives for comments and feedback. This appears to fit well with midwifery also.

7.2 Curriculum Development

AD advised:

- Workshops have been held (midwifery To be held at a later stage) with expert reference groups and meetings with AEs.

- RM queried the readiness of current workforce to adopt changes and AMcL confirmed that work is underway with CEC and professional officers to scope preparation programmes.
- PB queried whether GP placement opportunities could be used and expand current student placement, and would be in support of this. HF advised work is being done around general practice nursing framework led by PHA. AMcL advised that NIMDA are working on a paper re GPs facilitating nurses also, and that further discussions would be held to get an update on GP placements for students **(Action)**.

7.3 Practice Assessment Document

AD advised that:

- PAD workshops have been completed for 4 x FoPs and an NMC meeting held with AEs and HSCTs re Annex A. The Handbook has been developed and each FoP has been developed using a core structure.
- An IT representative has not yet been advised from BSO to AD yet – but this should not delay the development and roll out of the hardcopy PAD. An E-Pad can be developed thereafter. DoH colleagues were asked to seek opportunities to influence and support the development of an electronic PAD as submitted by NIPEC Capital Commissioning strategy.

7.4 Supervision and Assessment

AD advised:

- the Model, the Guide, Preparation Programmes, FAQs and transition arrangements have been developed to final draft for GW2 submission. Preparation programmes are being progressed with HSC Leadership Centre by AD with Will Young. It is intended that content is available for all, and will include primary care, and should be free of charge to access.
- SSSA documents, as well as the NIPADs, the Handbook and the Practice Learning Environment Audit, will be shared with Programme Board and Working group members for review. All final comments on these documents should be received by 23rd July 2019 and a link will be sent to the documents on 5th July 2019 where comments can be recorded. (Action)

AD noted that work had taken place around Interdisciplinary working and other health care professional being practice supervisors in relation to social care settings.

Criteria for NI was established as:

- Social Care worker with regulatory qualification (Level 5 Qualification)
- Relevant experience
- On NISCC register
- Willing to take on role
- Prepared
- Education Audit – Clear learning Objective
- Name of Practice Supervisors

A question was raised as to what 'relevant experience' is. This could require expansion or guidance **(to Follow up)**.

7.5 Practice Placements/Practice Learning Environments

Donna Gallagher (DG) advised:

- A lot of work has been taken forward by the professional officers to identify practice learning environment opportunities in Trusts and Primary Care.
- The PLE Education Audit has been redrafted and piloted and is more succinct with separate guidance.

- CNO has asked for additional clarity on the PP Task and Finish Report (Pre-FNFM) and DG to work on specific requests.
- Student evaluation has been refreshed and piloted with input from 150 students across all FoPs, years and AEIs.
- REPPF/NI Learning Collaborative ToR is being refreshed to explore governance arrangements post FNFM roll out.
- Mapping Meeting to be held 3rd July to maximise flow of students collectively across AEIs and practice partners.

7.6 Engagement & Communication

Brendan McGrath (BMcG) acknowledged the high volume of work taking place across AEI, HSC and the primary care sector. Recent and planned communication and engagement were advised:

- Bi-Monthly Communications – May/June has just been shared with focus on FAQs for SSSA
- Trust implementation groups and AEI work have a range of local activity and report activity to EC Work Stream, recording engagement with over 2,500 individuals.
- Ongoing work to engage more with the Independent/primary care sector
- Social media – planning on four twitter chats, the next being SSSA and training is being arranged on twitter for FNFM POs
- A number of info leaflets in development and circulated in due course
- Roadshows have been brought forward to commence in October 2019

8.0 Risk Register

Risks are managed by the FNFM Working group and raised to Programme Board by exception. No additional risks, or changes to risks, were noted or raised. AD provided an overview of the current risks and advised that it can be made available should Board members wish to view detail.

9.0 AOB

AD noted that FNFM transformation funding is secured until March 2020 and that an exit strategy would be prepared for this time – arrangements will also need to be put in place to manage midwifery work post March 2019.

Next Programme Board Meetings

3rd September 2019 2.00pm, Venue: Room C3.18 Castle Buildings

5th November 2019 10.00am, Venue: Room C3.18 Castle Buildings

Summary of Actions – Future Nurse Future Midwife Programme Board

New Actions				
Ref	Detail	Owner/s	Due	Status
AP30	Further discussions to be held regarding accessing PLE in GP Practices	AMcL/FC and DoH		New
AP31	SSSA documents, as well as the NIPADs, the Handbook and the Practice Learning Environment Audit, will be shared with Programme Board and Working group members for review. All final comments on these documents should be received by 23rd July 2019 and a link will be sent to the documents on 5th July 2019 where comments can be recorded. (Action)	FC/LK		New
Actions in Progress				
Ref	Detail/Update	Owner	Due	Status
AP18	<p>A subgroup is being set up to consider electronic PAD – AD confirmed he would seek representation from BSO</p> <p>Update: AD – BSO have been contacted, and Karen Bailey ITS has been asked to nominate a person.</p> <p>Update 2 July 2019 – No IT representative advised yet, hardcopy PAD to proceed</p>	AD	N/A	On-Going
AP21	<p>NMC to share guidance that maps annex A and B to the proficiencies.</p> <p>Update 2nd July 2019 : SW attended the PAD workshop on the 30th May:- to support discussions regarding Annex A and the level of expertise and knowledge required across the fields of practice and how these will be documented in the PADs</p>	NMC		On-Going 2 July 2019 Closed
AP24	<p>NMC to provide clarity and further guidance on Practice Supervisor’s particularly in relation to independent sector/primary care where there are no registrants to undertake this role.</p> <p>Update – SW advised that a piece of work was being undertaken relating to all four countries. A briefing paper is being prepared by the NMC</p>	NMC		On-Going
AP25	<p>Report re Practice Placement from the Task and Finish group (pre-FNFM Programme of work) to be with CMcA within the next month</p> <p>Update - DG advised that it is due to be with CMcA within the coming week and advised it will cover the main themes and transition</p>	PP Task and Finish Group		On-Going

	arrangements.			
AP23	<p>Establish a Midwifery Group to consider the standards and the outputs of the FNFM project in relation to midwifery.</p> <p>Update - Meeting held on 11 April 2019 and next meeting will be 11th June</p> <p>Update 2 July 2019 Meeting held on the 11th June</p>	FNFM		On-Going
Actions Completed Since Last Meeting				
Ref	Detail/Update	Owner	Due	Status
AP29	FC to liaise with Sue West to arrange attendance at PAD workshop on the 30 th May:- to support discussions regarding Annex A and the level of expertise and knowledge required across the fields of practice.	FC	30 th May	Completed
AP28	FC to raise awareness regarding Mental Capacity Legislation, due in October 2019 at the PAD workshop on the 30 th May and at the DOH Mental Health Nursing Review meeting on the 7 th May 2019 – to ensure it is reflected in the curriculum	FC	7 th May	Completed