

Future Nurse Future Midwife

Working Group Meeting

Tuesday 12th May 2020 14:00 – 16:00

Via Teleconference

Notes of Meeting

Name	Organisation	Apologies	Organisation
Angela McLernon (Co-Chair) (AMcL)	NIPEC	Owen Barr	UU
Heather Finlay (Co-Chair) (HF)	DoH	Paul Canning	CEC
Bernadette Gribben (BG)	NIPEC	Stephanie Flack	FSHC
Brendan McGrath (BMcG)	WHST	Verena Wallace	NMC
Caroline Diamond (CD)	NHSCT	Yvonne Connolly	BHSCT
Carol Chambers (<i>OBO Sheelagh O'Connor</i>) (CC)	BHSCT	Rita Devlin (<i>Linzi McIlroy Attending OBO</i>)	RCN
Clare-Marie Dickson (CMD)	SEHSCT	Kathy Fodey	PHA
Dale Spence (DS)	DoH	Sheelagh O'Connor	BHSCT
Dawn Ferguson (DF)	SHSCT	(<i>Carol Chambers attending OBO</i>)	
Donna Gallagher (DG)	OU	Fiona Bradley	NIPEC
Eilish Boyle (EB)	NIPEC		
Frances Cannon (FC)	NIPEC		
Janet Webb (JW)	OU		
Jenny McNeill (JMcN)	QUB		
Joanne Fitzsimons (JF)	SEHSCT		
Karen McCutcheon (KMcC)	QUB		
Linzi McIlroy (<i>OBO Rita Devlin</i>) (LMcI)	RCN		
Kerrie McLarnon (KMcL)	NHSCT		
Neal Cook (NC)	UU		
Pamela Craig (PC)	NHSCT		
Peter Barbour (PB)	DoH		
Sharon Conlan (SC)	SHSCT		
Sharon McRoberts (SMcR)	SEHSCT		
Shona Hamilton (SH)	NHSCT		
Sue West (SW)	NMC		

1.0 Welcome and Apologies

AMcL welcomed attendees and noted apologies as above.

2.0 Chair's Opening Remarks

AMcL acknowledged the ongoing efforts of colleagues in the current response to COVID-19 and expressed thanks for the support and work to progress and adapt in these difficult times. Ulster University and Open University both had successful approval events in March and congratulations were noted.

An overview was provided regarding the emergency standards and early introduction of the Standards for Student Supervision and Assessment (SSSA).

3.0 Previous Meeting Minutes 13th February 2019

These were agreed as a final and accurate record. An update on actions from the last meeting is appended to these minutes.

4.0 Update from the NMC

AMcL thanked the NMC for their speed to update and support organisations with recent changes.

SW thanked everyone for the immense work and support at this difficult time and advised updates as follows:

- Programme approvals UK wide – some deferrals and some have progressed; Mott MacDonald are undertaking remote visits to progress these
- Current emergency situation has slowed down implementation across the four countries
- Webinars are now planned to be recorded and put on NMC website
- COVID19 Emergency Standards are being implemented across the four countries
- NMC will not be proceeding with an emergency register for students
- An update is now available on NMC's website about the temporary register
- Work is underway for long term planning beyond the emergency response.

5.0 Programme Board Update

The Programme Board last met on 3rd March, key points to note from this meeting include:

- A query regarding a job description statement regarding SSSA roles was raised – advice is being sought about this via Yvonne Connolly (BHSCT) with HR colleagues.
- Exploration of regional Licence for MAPPA
- NIPAD e-portfolio – AEs are progressing MyProgress as a likely provider for an e-portfolio; meetings will be set up with AEI and practice stakeholders if this is progressed. OU advised they are using OneFile – further discussion regarding this will be arranged between AEs.

ACTION

6.0 Future Midwife

DS recapped on the outcomes from the Midwifery Expert Reference Group (MERG) workshop held on the 27th February 2020 and subsequent review of themes/priorities at the MERG co-chairs meeting on 12th March.

A further meeting was held today to progress work on the Midwifery Ongoing Record of Achievement (MORA), SSSA resources and support and the Midwifery curriculum. The student practice assessment documentation will be called the Midwifery Ongoing Record of Achievement (MORA), which is the midwifery equivalent of the Northern Ireland Practice Assessment Document (NIPAD) and established shared resources and documentation are being updated to reflect this terminology.

Two scoping exercises regarding continuity of care and carer and the examination of newborn have been undertaken.

7.0 Update on Work-streams

7.1 Curriculum Development

- Nursing – No updates
- Midwifery – QUB have revised curriculum stakeholder their engagement plan due to COVID19 situation with a focus on smaller groups. Curriculum steering group planned in June and progress will be reviewed.

7.2 Practice Assessment Document

- Update provided at 5.0 re NIPAD e-portfolio and 6.0 re MORA.

7.3 Supervision and Assessment

- COVID19 has impacted on preparation programmes and rollout to the work force. Face to face delivery cannot be fully utilised however HSC Learning Centre now have the

Transitioning programme and the Fundamentals programme through e-Learning and the New to Role programme will be available by 31st May.

- AMCL sought feedback whether organisations are ready to roll preparation programmes out. Feedback now indicates that there is capacity to undertake these in some practice areas. Trusts confirmed they are now in a position to begin encouraging staff to access via e-learning and in some situations in person and will do so at a local level. **Noted**
- SSSA for Midwifery will be implemented in June 2020, which is earlier than previously anticipated. Resources are currently being reviewed to include midwifery specific references (MORA) and Project Lead with MERG are exploring developing some additional midwife specific visual resources.
- AMCL emphasised that SSSA applies to both pre-and post-registration Nursing and Midwifery programmes, as per recent letters from CNO.
- Recognised that FNFM online resources currently are for pre-registration nursing and include:
 - Practice Supervisor Practice Assessor Transitioning programmes
 - Practice Supervisor Practice Assessor New to Role Programme which can be done either as blended learning or all eLearning.
- For staff currently supporting post-registration students they must complete the Practice Supervisor Practice Assessor *Transitioning Programme* **and** the aligned University, will provide the post registration programme specific preparation.
- For staff new to the role of supporting post-registration students they must complete The Practice Supervisor Practice Assessor *New to Role Programme* **and** the aligned University, will provide the post registration programme specific preparation.
- Annual increase in student numbers – there are ongoing discussions with DoH and AElS regarding timing and various current impacts and uncertainties.
- Pressure for practice placements – it was highlighted that there is a need for placements to continue and to open wherever possible to support students to complete their programmes in a timely manner as any delay or back log of students progressing has the potential to impact on the flows of students going forward and the future workforce.
- BMcG and SMcR agreed to look at risk assessment for community to explore impacts and options regarding students in community placement and opening up community placements **Noted**.
- Midwifery community placements have opened up again for third year students, which has opened up placements in hospital and relieved current bottleneck

7.4 Practice Placements

- All audits were due to be completed by May 2020 however the COVID19 impact on some areas in Trusts have caused some delays to full completion. This is being monitored via organisation readiness reporting/meetings and plans are in place to complete as appropriate.
- Independent sector Audits – There is a known COVID19 impact on capacity in practice however this being monitored as above and AElS are working on supports and plans to undertake audits as appropriate.

7.5 Engagement & Communication

- Roadshows have been impacted by industrial action in 2019 and COVID19 in 2020 and as a result some were stood down – the road show presentation is available on NIPEC FNFM Webpage

- Information leaflets for social care settings and other healthcare professions have been drafted, feedback sought and positive responses received.
- The May 2020 communique will be circulated this week.

8.0 Organisational Updates

FC and SMcR met with Trusts and AEs on 7th May to review monthly data/reports. Some Trusts have been impacted by COVID-19 in relation to undertaking audits and rolling out preparation programmes. There are some concerns regarding capacity in the independent sector in the present situation however, AEs are working with Independent sector to monitor situation.

AMcL advised that NIPEC would undertake a scoping exercise to establish the remaining FNFM work relating to Nursing and Midwifery. **ACTION**

9.0 Risk Register

Risks relating to COVID-19 have been added to the risk register.

10.0 AOB

AMcL advised that funding is not confirmed beyond June 2020 at present. AMcL will continue to liaise the DoH and the scoping exercise noted at item 8.0 should assist with ongoing communications regarding funding.

11.0 Future Meeting Dates

Working Group members were asked to hold future meeting dates as per below. Meetings usually scheduled to be held in the DoH would be assessed and held virtually as appropriate to the current situation.

Date	Time
Wednesday 8th July 2020	11:00 – 13:00
Thursday 13th August 2020	11:00 – 13:00
Wednesday 16th September 2020	11:00 – 13:00
Thursday 8th October 2020	11:00 – 13:00
Thursday 12th November 2020	14:30 – 16:30
Thursday 10th December 2020	14:30 – 16:30
Thursday 14th January 2021	11:00 – 13:00
Thursday 11th February 2021	14:30 – 16:30
Tuesday 9th March 2021	11:00 – 13:00

Actions

Working Group New Actions (from 12 th May 2020)		
Ref	Detail	Owner/s
AP58	NIPAD e-portfolio – AElS are progressing MyProgress as a likely provider for an e-portfolio; meetings will be set up with AEl and practice stakeholders if this is progressed. OU advised they are using OneFile – further discussion regarding this will be arranged between AElS.	AElS
AP59	NIPEC will undertake a scoping exercise to establish the remaining FNFM work relating to Nursing and Midwifery.	FC
Actions in Progress		
Ref	Detail/Update	Owner
AP40	Interested organisation to contact SW to assist with NI examples. DG to coordinate BHSCT examples via Practice Learning Environment (PLE) Work Stream. 15 th Oct Update FC to Follow up with organisations. 14 th Nov Update – FC to follow up 12 th May 2020 update – FC to provide post-roll out.	All and DG/ PLE Work Stream
AP43	Face to face delivery of preparation programmes may need further consideration for Independent Sector Services, as some establishments do not have computers. CMD to consider this via the SSSA Group. 12 th May 2020 update – AElS working with this sector re delivery and support	CMD
Actions Completed since 12 th May 2020		
Ref	Detail/Update	Owner
AP55	OB noted some delays (3 weeks) when signing up to HSC leadership (external to FNFM programme) and queried whether any similar issues would occur for preparation programmes. SSSA to follow up.	SSSA Work Stream New
AP51	FC will seek confirmation that e-learning resources can be re-accessed once training is completed and whether confirmation of training completion data can be access from HSC Leadership Centre, and how this would happen. Update 12 th Feb – Engagement Ongoing via SSSA	FC
AP52	SCOM, FC to follow up on this re e-learning platforms. Update 12 th Feb – Engagement Ongoing via SSSA	FC
AP54	SW shared a detailed presentation detailing NMC activity, which is appended to these minutes. A Return to Practice NMC webinar will be available soon, SW will share this with the Working Group	SW
AP56	FC read out wording options for use in Policy regarding pre-registration students undertaking skills under direct and indirect supervision. The Working Group agreed with the inclusion of the statement and this will be shared by email once the wording has been refined.	FC

	Update:	
AP57	The risk regarding industrial action will be reduced to low and kept on the risk register until all ballots are completed. Update:	FC
AP49	A discussion took place regarding engaging with 'other healthcare professionals'/Social Work and AHP colleagues. Suggestions included local engagement, an FAQ and/or communicate. Info/content to be drafted for local implementation groups to use as a brief to discuss with staff locally Update 14th Nov – On Next EC Work Stream Meeting agenda, FAQ to be developed Update 13th Feb – CNO meeting set up but to be rearranged 12th May 2020 update – leaflets developed and for final review at PLE Task and finish group meeting of Independent and voluntary sector meeting on 16th June.	BMcG/EC Work Stream
AP50	FC will work continue to work with HSC Leadership re Independent and Voluntary Sector to ensure access to HSC leadership platforms and training. YC is also involved in work to enable this. Update 12th Feb – Engagement Ongoing via SSSA 12th May 2020 update - Preparation programmes ready to be delivered	FC