



Post Registration Masters in Nursing Project (Fast Track 2 year Rotational) Working Group Meeting

5th February 2019 9.30am 12G02 Jordanstown Campus / MD026 Magee Campus

Present: Bernadette Gribben NIPEC, Toni McAloon UU, Allison Hume NHSCT, Sharon Burnside SHSCT, Sharon McRoberts SEHSCT, Helen McGarvey UU, Heather Weir NI Hospice, Cathal O'Neill Independent Sector, Heather Monteverde MacMillan, Tom Rush PPI volunteer, Annette Agnew UU.

Apologies: Moira Mannion BHSC, Brendan McGrath WHSCT

	Agenda Topic	Discussion Notes	Action By whom
1	Welcome & introductions	Everyone welcomed and introductions carried out.	
2	Apologies	Apologies noted.	
3.	ToR Working group	<p>Membership reviewed by group.</p> <ul style="list-style-type: none"> Liz Laird UU (rotation subgroup) and Sue Foster NI Hospice to be added to membership list. Membership 'titles' to be amended. Members to inform UU business support at their earliest convenience ToR to be kept on the agenda and reviewed at next meeting Working group will meet monthly for the first 3 months, then bimonthly for the remainder of the project and will report to the Steering group. 	<p>UU business support</p> <p>UU business support Members of Working Group</p>
4.	Project Initiation Documents (PID) and Work Plan	<p>Project Initiation document will be circulated prior to the next meeting.</p> <p>Literature search to be widened to ascertain if a similar programme of fast tracking has been implemented in another public sector. This literature will be added to the final report.</p>	<p>Project Manager/Lead</p> <p>Project Lead</p>

		Discussion took place regarding a career pathway for these students and developing future leaders	Will be discussed steering group meeting 6/2/19. Project Manager/Lead
5.	Subgroups	<p>There will be two task and finish subgroups</p> <ol style="list-style-type: none"> 1. Recruitment /Selection. Chaired by Project Lead 2. Placement Rotation. Chaired by Project Lead <ul style="list-style-type: none"> • Dates for meetings will be circulated. • Meeting rooms will be booked in UU Jordanstown, video conference to Magee Curriculum Development <p>In addition, members of the working group (or their representatives) will participate in the UU Curriculum Planning Group, which will run in parallel to the working group. This will be Chaired by MSc course director,</p>	<p>UU business support</p> <p>UU business support</p>
5(ii)	Recruitment	<p>Students:</p> <ul style="list-style-type: none"> • Students will be recruited from newly qualified nurses (Sept 19) awarding with a 2.1 or above from UU, QUB and OU. This is dependent on all universities ensuring the management of BoE dates enable students to complete in September 2019. Confirmed position of QUB and UU. OU to be contacted • Employment is permanent. • Students will be 3 days in Practice, 2 days in study. • Recruitment strategy will be province wide with a similar approach to current strategy used with recruitment to the HV course <p>Band 7 & Clinical mentor support:</p> <ul style="list-style-type: none"> • 0.5 Band 7 to be released in each trust to support the student for 9 months. Time to be managed flexibly • Mentors need selected in HSC placement areas • No resource provided in the project to support the student in the independent sector. 	Project Manager

		<p>Trusts will need to know the mechanism for release of funding of band 7's into the Trusts.</p> <p>Recruitment sub group membership:</p> <ul style="list-style-type: none"> • Toni McAloon Project Lead (Chair) • Representatives from each of the 5 Trusts, • Gladys McKibbin HR, • BSO rep, <p>Recruitment strategy</p> <ul style="list-style-type: none"> • 1 day, multiple panels drawn from all Trusts, Independent sector can be represented on the panel as an assessor roll but not as a voter. • 1 set of questions. • Specific recruitment programme through BSO. • Social media advertising if applicable. • Discussion took place regarding an advertising budget. 	<p>Project Manager to confirm mechanisms</p> <p>Allison Hume to advise contact details for BSO rep Karyn Patterson (Head of RSSC)</p> <p>Will be discussed next steering group meeting 6/2/19 Project Manager/Lead</p>
5(iii)	Placement Rotations	<p>Placements Rotations:</p> <ul style="list-style-type: none"> • 6 months per rotation - 2 Adult hospital and 2 Adult community. Concern expressed by the group regarding length of placement and students' ability to implement change in a short time. <p>Rotation:</p> <ul style="list-style-type: none"> • Rotation program – 6 months per rotation - 2 Adult hospital and 2 Adult community. • To consider length of placement • Need to be mindful of dissertation and expectation of students to implement change • Suggested preceptorship should be done in their host Trust for 6/12 & once preceptorship is over they could rotate. <p>Rotational sub group membership to include:</p> <ul style="list-style-type: none"> • Toni McAloon Project Lead (Chair) • Heather Weir, • Trust representative, • Gladys McKibbin HR, 	<p>Will be discussed at steering group meeting 6/2/19 Project Manager/Lead</p>

		<ul style="list-style-type: none"> • Cathal O'Neill, • Liz Laird Associate Placement coordinator UU <p>Employment issues raised</p> <ul style="list-style-type: none"> • Organisational readiness very important • Contingency for e.g. maternity, illness etc. • Management of issues arising if student employed by Trust but working in the Independent sector • Bridging the gap to the independent sector • Band 7 / mentorship support when in independent sector • Indemnity arrangements for the independent sector • Waiting list – consider number 	
6.	Communications Strategy	Organisational readiness to ensure effective communication. Social media.	Further discussion required
7.	Evaluation Approach	Discussions took place regarding possible evaluation approach. <ul style="list-style-type: none"> • Project Lead only in post until March 2020. • Students' academic programme continues until Sept 2021 <p>How will programme be evaluated thereafter to ensure outcomes have been met?</p> <p>Consideration given to use of:</p> <ul style="list-style-type: none"> • NIPEC learning agreement and evaluation • NIPEC Impact Assessment process. • QA process from Education Commissioning Group 	Evaluation will be discussed at steering group meeting 6/2/19 Project Manager/ Lead
8.	AOB	Non noted	
	Next meeting	12 th March 9.30-11.30 02D09 UUU / MD026 UUM	