



# **Safeguarding Adults**

### **Development of a Core Competency Framework**

# **Steering Group**

#### 9 November 2017; 10-12

#### Meeting Room, NIPEC

Present		
Geraldine Brown (Chair)	WHSCT	GB
Joel McFetridge	BHSCT	JMcF
Ray McCafferty	NHSCT	RMcC
Joanne Blair	QUB	JB
Martina Doolan	NHSCT	MD
Valerie McConnell	HSCB	VMcC
Janet Montgomery	(teleconference)	JM
Eleanor Ross	PHA	ER
Karen Murray	NIPEC	KM
Apologies		
Louise Magee	SEHSCT	LM
Louise Hall	SHSCT	LH
Norma McIntyre	NHSCT	NMcI
Lorraine Thompson	FSHC	LT
Jane Green	SHSCT	JG
Eilish Boyle	CEC	EB
Seana Duggan	UU	SD
Rosaline Kelly	RCN	RK

Action	Action to be taken	Action by
Item		
a)	Welcome and introductions	
	Geraldine Brown (GB) Chair welcomed everyone to	
	the meeting. Round of introductions completed.	
	Discussion of the need for a Quorum given the	
	discussion making requirement of the Steering	
	Group. It was decided not to set this as it may	
	impact on the progress of the work. KM will email	KM to circulate dates and
	the group confirming the dates and venues for the	venues of future meetings
	next meetings. Also, as work progresses drafts will	
	be sent out to members indicating that comments	

	or agreement is required and giving a time line for	
	responses to ensure that all representatives have	
	an opportunity to engage.	
b)	Apologies	
	As recorded above.	
c)	Notes of the last meeting	
	Agreed as accurate	
-11	Matter a delay for a the last weekly	
d)	Matters arising from the last meeting	
	<ul> <li>Terms Reference for final sign off.</li> </ul>	
	Agreed	
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	Updated PID	KM to recirculate updated
		PID
	Agreed	
	Membership list updated	
	Membership of both Steering Group and ERG was	
	agreed. Jenny Fitzsimmons to be moved to	
	Steering Group.	
	WHSCT – post is advertised. Caroline Sweeney	KM to update membership
	receiving papers in the meantime and would be	
	happy to attend.	
e)	10,000 voices	
	Discussed the presentation which had been	
	circulated prior to the meeting. 10,000 voices	
	continues in the Trusts with I O's offering the survey	
	to individuals at the closure of investigations. It is	
	hopeful that the results help to shape service	
	improvement and can be a source of information	
	when developing outcomes indicators for service.	
	The ERG should be mindful of the messages coming	
	out of 10,000 as the work continues. The current	
	10.000 voices programme will complete in March	
	2018 and will then be reviewed.	
	Some discussion took place as to how the	
	information could be disseminated more widely.	
f)	Review of work completed to date	
	a. Template	
	Work is currently underway in NIPEC to develop	
	Competency Frameworks for Specialist Practice	
	Nurses. It is important that a similar format is	
	used to ensure consistency across work streams.  This will mean some amendments to how	
	competencies will be presented. KM will update	
	competences tim de presenteur tim apaute	

	the framework as an agreed format is available.	KM will update
	b. Levels 2 & 3	KW Will apaate
	There was broad discussion of the competencies	
	developed for level 2 and level 3 with agreement	
	that they are appropriate. Some amendments	
	and suggestions where proposed which will be	
	developed at the next ERG meeting. It is also	
	important to commence the mapping process	
	against other available competency frameworks	
	and standards.	
	Level 4 competencies will be developed taking	
	cognisance of the NIPEC career framework for	
	Specialist Practice.	
	c. Testing	
	Proposed event February/March	
	Aimed at frontline nurses and midwives to whom	
	the level 2 and level 3 competencies apply.	
	Seek their views on the competencies developed	
	and if there is anything missing.	
	Opportunity for the Specialist nurses to present	
	their work and introduce the rationale for the	
	pathway – raise the profile.	
	Business case to be submitted, possible venue	
	Mosely Mill, Antrim	
	ER to investigate the possibility of securing funds	
	for a second event possibly in the West of the	KM, ER and ERG
	province.	, , , , , , , , , , , , , , , , , , , ,
	ERG will develop this further at their next	
	meeting.	
	Nomination list to be circulated to Steering	
	Group for approval prior to invites being	
	circulated.	
g)	Next steps	
]	An ERG meeting will be convened in December	
	Circulate competencies for further comments	
	following the December ERG meeting.	
	Develop business Case for Testing event.	
	Circulate list of proposed nominations to Steering	KM, ER and ERG
	Group for comment.	
h)	Dates and times of future meetings	
	Thursday 15 <sup>th</sup> February 2018 10-12md	
	Venue: Discussion Room, Fern House, AAH	
	Thursday 26 <sup>th</sup> April 2018 10-12md	
	Venue: Discussion Room, Fern House, AAH	
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i)	Any Other Business	
,	None	
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