



ACTION NOTE

DHSSPS Commissioned Post-registration Education: Evaluation Process

Meeting held on 7th February 2011 at NIPEC

In attendance

T Barr (TB) – BMC
 L Barrowman (LB) - NIPEC – Chair
 R Brown (RB) – SEHSCT (Teleconference Call)
 P Gillen (PG) - University of Ulster
 K Gormley (KG) - Queen’s University, Belfast
 G Henry (GH) – SHSCT
 P McMullan (PMcM) – DHSSPS
 A Quigley (AQ) – WHSCT
 M Nesbitt (MN) – NEDC
 L Gribben (LG) - NIPEC

Agenda item/ reference number	Action to be taken	Action by
1.0 Welcome and introductions	Lesley Barrowman (LB) welcomed everyone to the meeting. LB advised that Bob Brown (BB) would be joining the meeting by teleconference call. Lesley outlined that at this meeting the paper “Process of Evaluation of DHSSPS commissioned Education Programmes” would be signed off and the way forward discussed.	
2.0 Apologies	D Fitzsimmons (DF) – BHSCT E Graham (EG) – NHSCT	
3.0 Action Notes	LB referred members to the agreed actions from the previous meeting. A draft document had been issued to the group members for comment and feedback An interim report had been submitted to the November meeting of the Education Strategy group and had been well received.	
4.0 Final Document	An amended paper had been distributed to all members of	

	<p>the group.</p> <p>LB took members through a copy of the document that had the comments from various group members highlighted.</p> <p>There was general discussion around the comments and a number of amendments agreed.</p> <p>Of particular note is the amendment at para 5.7 to the three agreed evaluation questions which now read as:</p> <p>“How has your performance, knowledge and skills developed ?</p> <p>“How has this improved your practice?</p> <p>“How have you transferred your learning into practice ?</p>	
5.0 Final report	LB agreed to circulate a draft copy of the final report of the work to the group members for comment.	LB and all group members
6.0 Implementation	As part of implementation, it was agreed that 2 stand alone modules would be selected by the Education Commissioning Group (ECG) to pilot the process. It was agreed that the pilot would be completed by the end of March 2010 and that that the working group would be re-convened to consider the outcome of the pilot and determine any changes required for reporting to the Education Strategy Group. LB will liaise with ECG.	LB
6.0 The Way Forward	<p>LB asked the group if there was a need for wider consultation. It was agreed that the document describing the evaluation process should be discussed with Ex Directors of Nursing and heads of education providers.</p> <p>After NIPEC had made the agreed amendments to the document, the group agreed that:</p> <ul style="list-style-type: none"> • LB will circulate the amended document • Members of this group to take document to respective heads for discussion for feedback to LB by end of February. Lesley would collate comments for feedback to the group. • Final draft to go Education Strategy Group meeting in May for ratification. <p>Lesley thanked all the members of the group for their continued support the project.</p>	LB and all group members