

**NORTHERN IRELAND PRACTICE AND EDUCATION COUNCIL
FOR NURSING AND MIDWIFERY**

**PROJECT STEERING GROUP
DEVELOPMENT OF A CAREER FRAMEWORK FOR
SPECIALIST PRACTICE NURSING ROLES**

Fifth Meeting, Friday, 23 September 2016 at 10.00am

Attendance

Heather Monteverde, MBE, LTCANI (Chair)	HM
Sharon Burnside, Southern HSC Trust	SB
Heather Finlay, DoH	HF
Loretta Gribben, NI Hospices	LG
Cathy McCusker, NIPEC, (Project Lead)	CMcC
Rose McHugh, PHA	RMcH
Genevieve Murphy, MacMillan	GM
Annetta Quigley, Western HSC Trust	AQ
Briege Quinn, PHA	BQ

Web-conference

Allison Hume, Northern HSC Trust	AH
Aisling Pelan, Belfast HSC Trust	AP

Apologies

Rita Devlin, RCN
Majella Doran, CEC
Dawn Ferguson, Southern HSC Trust
Dr Kevin Gormley, Queens University Belfast
Clare Martin, Unison
Sharon McRoberts, South Eastern HSC Trust
Hilary Thompson, Ulster University

Draft Action Notes

Item No	Notes	Action by CMcC unless otherwise recorded
1	Welcome and Introductions Heather Monteverde welcomed everyone to the meeting including Sharon Burnside who was there on behalf of Dawn Ferguson.	
2	Apologies	

	Noted as above.	
3	Action Notes of the Meeting held on 7 July 2016 The previous Action Notes were agreed.	
5.	<p>Draft revised <i>Career Framework for Specialist Nursing Roles</i> Comments/feedback received</p> <p>Heather M. thanked everyone for ensuring that the <i>Framework</i> was widely circulated and the feedback was broadly positive. It was agreed that the issues/challenges raised had been previously discussed at Steering Group meetings.</p> <p>The following amends to the <i>Framework</i> were agreed:</p> <ul style="list-style-type: none"> • Document should be dated October 2016 and it should be reviewed when any new legislation/practice requirements and at least three yearly • In Table 1: may require a NMC recorded Non-Medical Prescribing qualification. <p>Cathy McC agreed to forward the amended <i>Framework</i> to the Group for final confirmation of amends. Heather M. confirmed that the Framework, Core JD and Report would be submitted to CNO. It was agreed that the Cancer JDs and related Competence Framework would be finalised and Diabetes career pathway would be commenced.</p>	
6.	<p>Draft Core Job Descriptions</p> <p>Heather thanked Genevieve for her work on the JDs and everyone for their comments. The following amends were agreed:</p> <ul style="list-style-type: none"> • Insert the wording at beginning of the JD: This regional job description has been developed with reference to other job descriptions already developed by HSC Trusts, Independent and Voluntary Sector Providers. It comprises the <i>minimum core</i> elements required of all Specialist Practice Nurses. Each employing organisation can build on the job description and personnel specification when recruiting and selecting to specific posts. • Under job summary include: The Specialist Practice Nurse will be a specialist resource providing clinical expertise, advice and support. S/he will work within the multi-professional team in order to 	

	<p>ensure a seamless, coordinated approach to person-centred care and timely onward referral to other professionals and agencies as appropriate. S/he will be expected to contribute to advancing the body of knowledge through education, research, service improvement and audit as well as developing practice in others.</p> <ul style="list-style-type: none"> • Other revisions were made under the Domain headings. • Personnel Spec was agreed to include: Registered Nurse Part 1, Level 1, on the live NMC register • It was agreed that two JDs would be draft one with and one without non-medical prescribing. <p>It was agreed that the JDs would be finalised by Heather M., Genevieve Murphy and Cathy. Cathy to send the JD to Maura McKenna for Job Evaluation. Allison Hume offered to be available if needed.</p>	<p>HM/GM/CMcC CMcC/MMcK</p>
<p>7</p>	<p>Meeting with HEIs re Specialist Practice Programmes Heather M. advised that she met with Prof. Owen Barr, Dr Kevin Gormley, Genevieve and Heather Finlay regarding the availability of Specialist Practice Programmes. It was confirmed that the Universities could not be flexible regarding 100 percent APEL but would look at each request on a case by case basis. Cathy to set up a second meeting with the same group and to include Allison Hume in order to develop FAQs regarding Specialist Practice Programmes.</p> <p>Allison Hume asked if Heather F. would ask Maura Devlin, NI's NMC Council member to seek information re the NMC's future direction on the standards for Specialist Practice.</p>	<p>HF</p>
<p>8</p>	<p>AOB Loretta Gribben advised that this was her last meeting and that Yvonne Martin, Foyle Hospice would be her replacement to represent all the Hospices. Heather M. thanked Loretta for her contribution to the Group.</p>	
<p>9</p>	<p>Date and time of next meeting It was agreed that the Group would not meet again until the Cancer and Diabetes Career Pathways were ready to be signed off. The Interim Career Framework could be signed off virtually with a Draft report which will be submitted to CNO. Cathy and Rose to take forward the Diabetes Career Pathway. Cathy to meet with Heather M. and Genevieve to finalise the Cancer pathway.</p>	<p>CMcC/RMcH CMcC/HM/GM</p>

