

**NORTHERN IRELAND PRACTICE AND EDUCATION COUNCIL
FOR NURSING AND MIDWIFERY**

**PROJECT STEERING GROUP
DEVELOPMENT OF PROFESSIONAL GUIDANCE FOR
CONSULTANT NURSE AND MIDWIFE ROLES**

Monday, 26 September 2016 at 10.00am, Meeting Room, Second Floor, NIPEC

Attendance

Brenda Creaney, Belfast HSC Trust (Chair)	BC
Paul Davidson, NIPEC Council	PD
Shona Hamilton, Northern HSC Trust	SH
Brenda Kelly, RCM	BK
Carmel Kelly, South Eastern HSC Trust	CK
Moirá Mannion, Belfast HSC Trust	MM
Annemarie Marley, Belfast HSC Trust	AM
Garrett Martin, RCN	GM
Brian McFetridge, Western HSC Trust	BMcF
Cathy McCusker, NIPEC, (Project Lead)	CMcC
Karen Murray, QUB	KM

Web-conference

Heather Finlay, DoH	HF
Dr Kevin Gormley, QUB	KG
Siobhan McIntyre, PHA	SMcI

Apologies

Owen Barr, Ulster University
 Maurice Devine, CEC
 Dawn Ferguson, Southern HSC Trust
 Jane Greene, Southern HSC Trust
 Allison Hume, Northern HSC Trust
 Maura McKenna, Regional Trade Union Forum
 Sharon McRoberts, South Eastern HSC Trust
 Marion Ritchie, Unison
 Annetta Quigley, Western HSC Trust
 Verena Wallace, DoH

Action Notes

Item No	Notes	Action by CMcC unless otherwise recorded
1	Welcome and Introductions	

	Brenda Creaney welcomed everyone to the meeting, this was followed by introductions.	
2	Apologies Noted as above.	
3	Action notes from previous meeting 30 June 2016 Agreed.	
4	Matters Arising <ul style="list-style-type: none"> Garrett Martin and Brenda Kelly reported that it was difficult to get student representation for the Steering Group however, they were continuing to try. Brenda advised that the invite would be kept open. 	
5.	Project Plan Project plan was agreed with the following updates to Table 1: <ul style="list-style-type: none"> Consultant Nurse: Respiratory Care – 8C Consultant Nurse: Cystic Fibrosis – currently vacant 1.0 WTE, Grade B (to be confirmed) Consultant Nurse: Sexual Health 0.8 WTE, joint appointment with QUB Consultant Midwife: 1.0 WTE Northern HSC Trust only. Cathy to circulate updated Project Plan to members.	
6.	Draft Professional Guidance The draft guidance was reviewed and the following revisions were agreed: <ul style="list-style-type: none"> Insert in foreword clarification in relation to settings and area of practice from DoH Policy Guidance (2000); Consultant Nurse and Consultant Midwife title agreed for all those posts fitting the DoH policy guidance (2000) e.g. Consultant Nurse: Respiratory Care, Consultant Midwife For other posts which do not meet all four functions of the policy guidance and in which the predominant function is consultancy it is recommended that the title is e.g. <ul style="list-style-type: none"> Nurse Education Consultant Nurse Commissioning Consultant <ul style="list-style-type: none"> The policy guidance identified the four principal functions hereafter referred to as core competencies (p.3); Footnote no. 3 - The policy guidance advises that the Expert Practice function comprises fifty percent of the Consultant role 	Writing Group Members

	<p>working directly with and directly impacting upon the care of patients/clients or communities (for those in Public Health) (p.3);</p> <ul style="list-style-type: none"> • Reword Table 1, to read row 1, - provide strategic professional leadership to support improvements in professional practice, standards of care and effective identification and management of risk within the organisation’s clinical governance framework; - lead and facilitate inter-professional working. <p>Row 4,</p> <ul style="list-style-type: none"> • effective NMC registration • pursuing continuous professional activity up to doctoral level <ul style="list-style-type: none"> • revise section 4 to keep the four competencies at the same level and in order to fit with policy guidance. Revise the graphic; • further develop section 6 and include: ongoing scholarship, interface of other professions, leadership capability, research publications (include 3 or 4); • in section 7 <ul style="list-style-type: none"> - re-order the learning outcomes so that expert practice is first; - amend statement 2 picking up text from Table 1, Promote evidence-based, person-centred practice, setting of standards monitoring, management of risk and evaluation of care and services; - amend statement 4 Collaborate and/ or lead the application of research in practice, and develop research proposals, business cases and funding applications, in addition to setting research objectives in line with the strategic direction of the organisation. • Update Appendix 1, column Consultant Nurse & Consultant Midwife with text from Table 1 when agreed. <p>Brenda requested that the Writing Group meet again to make the revisions and that the revised Guidance should be shared with the Group members by the middle of November to enable them to have time to review the content, in advance of the next meeting.</p>	
<p>7.</p>	<p>Positioning of Consultant Nurse and Midwife roles in HSC Trusts.</p> <p>This issue was raised at the Writing Group. Brenda advised a recommendation could be developed to ensure the effective positioning of Consultant Nurse and Midwife roles support and development of the role and consideration of the standing, status of the post and reporting arrangements.</p>	

8	NIPEC Role Development Guide Postponed for consideration at next meeting.	
9	Next Steps Actions: <ul style="list-style-type: none"> • Cathy to update Project Plan and send to Steering Group members; • Writing Group to make refinements to Draft Professional Guidance. Cathy to forward document to Steering Group before next meeting. 	
11	Next meeting The next meeting will be held on Thursday, 24 November 2016 at 2.00pm, Meeting Room, 2 nd Floor, NIPEC.	