



## Impact Measurement of Children & Young People Competency Framework Project Team

Meeting held on 21<sup>st</sup> November 2014, NIPEC.

### Attendance

Una Turbitt, PHA, (Chair)  
Alison Baxendale, NIPEC Council Member  
Cathy McCusker, NIPEC Project Lead (Notes)

### Apologies

None

### ACTION NOTES

Item	Notes	Action by CMcC unless otherwise recorded
1	<b>Welcome and introductions</b>  Una Turbitt welcomed all to the meeting.	
3	<b>Project plan (<i>for discussion and agreement</i>)</b>  The Project plan was discussed and the following amends were agreed: <ul style="list-style-type: none"><li>• A para in the introduction to explain why the project will not survey everyone to whom the Framework is relevant.</li><li>• It was agreed that Health visiting should be included in this first phase</li></ul>	
4	<b>Next steps (<i>for discussion and agreement</i>)</b> <ul style="list-style-type: none"><li>• <b>Collection of information</b></li></ul> It was agreed to survey <ul style="list-style-type: none"><li>○ nurses midwives in HSC Trusts</li><li>○ safeguarding leads in HSC Trusts</li><li>○ HEI Lecturers Pre-Registration</li><li>○ Education Consultants</li></ul> The questionnaire format and content was agreed. Questionnaires with links to survey monkey for completion online or in Microsoft Word will be sent out to Executive Directors of Nursing and Heads of School and the Education Provider for dissemination to all those	



	<p>working in the areas of maternity, paediatrics, neonatal, health visiting and school nursing.</p> <p>It was agreed that the closing date for the survey would be 2 January 2015. This would allow for some distillation of the information prior to the next Project Team meeting in early January.</p> <p>Depending on the information back – some focus groups or other meetings may be required to gather more information to help inform the findings. It was also agreed that the information should be presented percentage terms and therefore this data should be sought from the organisations.</p>	
<b>5</b>	<p><b>Date and time of next meeting</b></p> <p>12 January 2015 at 10.00am, Meeting Room, NIPEC.</p> <p><b>Note post meeting</b></p> <p>The date and time of the next meeting has been changed to <b><i>12 January 2015 at 2.00pm, Meeting Room, NIPEC.</i></b></p>	