

Northern Ireland Practice and Education Council Meeting, Wednesday 20<sup>th</sup> November 2019 at 1.30 pm in Whinstone Suite, Antrim Civic Centre, 50 Stiles Way, Antrim, BT41 2UB

***Please note that teleconferencing facilities will be available should you not be able to attend the meeting in person.***

***Also please note that there will be a Business Plan Workshop commencing at 9.30 am.***

## **A G E N D A**

### **1.0 APOLOGIES**

**Ms D O'Donnell, Mrs L Houlihan, Professor C McArdle**

### **2.0 CHAIR'S BUSINESS**

- 2.1 To welcome members of the public to the meeting
- 2.2 To ask Council Members if there are any Conflicts of Interest

### **3.0 MINUTES OF THE PREVIOUS MEETING**

- 3.1 Minutes of the meeting held on the 4<sup>th</sup> September 2019 (NIPEC/3/2019) for consideration. ***(Circulated)***

### **4.0 MATTERS ARISING**

- 4.1 Detailed in updated Action Plan ***(Circulated)***

### **5.0 CORRESPONDENCE**

- 5.1 Letter dated 18<sup>th</sup> September 2019 from Mr R Pengelly, Permanent Secretary and HSC Chief Executive, DoH, regarding Change or Withdrawal of Services – Revised guidance on Roles and Responsibilities. ***(Previously Circulated)***
- 5.2 Letter dated 18<sup>th</sup> September 2019 from Ms J Johnston, Deputy Secretary Healthcare Policy Group, DoH, regarding Arrangements of Public Appointments Competitions. ***(Previously Circulated)***
- 5.3 Letter dated 21<sup>st</sup> October 2019 from Ms A Sutcliffe, CBE, Chief Executive and Registrar, NMC, regarding Nursing and Midwifery Council Communication Plans in Relation to EU Exit. ***(Previously Circulated)***
- 5.4 Letter dated 10<sup>th</sup> October 2019 from Mr R Pengelly, Permanent Secretary and HSC Chief Executive, DoH, regarding Agenda for Change Industrial Action – Business Continuity and Contingency Planning. ***(Previously Circulated)***

- 5.5 Letter dated 30<sup>th</sup> October 2019 from La'Verne Montgomery, Director of Corporate Management, DoH, regarding Extension of the Article 50 Period to 31<sup>st</sup> January 2020. ***(Previously Circulated)***
- 5.6 Letter dated 7<sup>th</sup> November 2019 from La'Verne Montgomery, Director of Corporate Management, DoH, regarding General Election Guidance ***(Previously Circulated)***

## **6.0 OPERATIONAL PERFORMANCE AND SERVICE IMPROVEMENT**

- 6.1 A copy of the Chief Executives Report ***(To be tabled)***
- 6.2 A copy of the Consultation Activity Report ***(Circulated)***

## **7.0 CORPORATE CONTROL & FINANCE**

- 7.1 Head of Corporate Services Report ***(Circulated)***
- 7.2 Report from Standing Committee
  - 7.2.1 Confirmed Minutes of A&R meeting A&RC/3/2019 held on the 25<sup>th</sup> June 2019 ***(Previously Circulated)***
  - 7.2.2 Unconfirmed Minutes of A&R meeting A&RC/4/2019 held on the 8<sup>th</sup> October 2019 ***(Circulated)***
- 7.3 Financial Management Summary ***(Update)***
- 7.4 Corporate Risk Register 2019-20, Ver: 8 November 2019 ***(Circulated)***
- 7.5 KPIs ***(Circulated)***
- 7.6 Annual Report & Accounts 2018-19 - **Update**
- 7.7 DoH Arm's length Body; Mid-year Assessment Statement - **Update**
- 7.8 NIPEC Accommodation – James House Project - **Update**
- 7.9 NIPEC's Business Continuity Plan ***(Previously Circulated)***

## **8.0 SAFETY AND QUALITY**

- 8.1 NIPEC Professional Work Plan 2019/20 – Progress Monitoring Report: September 2019 to November 2019 ***(Circulated)***

## **9.0 CHIEF NURSING OFFICER UPDATE**

## **10.0 ANY OTHER BUSINESS**

- 10.1 Schedule of Meetings for 2020 ***(Circulated)***

## **11.0 DATE, TIME AND VENUE OF NEXT MEETING**

The next public meeting of NIPEC Council will be on Wednesday 18<sup>th</sup> March 2020 at 2.00 pm, in the Meeting Room, NIPEC, Chichester Street, Belfast.

***At this point any members of the public attending will be asked to leave the meeting due to the confidential nature of further business.***