

Northern Ireland Practice and Education Council Meeting, Wednesday 4th September 2019 at 2.00 pm in Meeting Room, NIPEC, Centre House, 79 Chichester Street, Belfast.

Please note that teleconferencing facilities will be available should you not be able to attend the meeting in person.

Also please note that a working lunch will be provided at 13.00 pm

A G E N D A

1.0 APOLOGIES

2.0 CHAIR'S BUSINESS

- 2.1 To welcome members of the public to the meeting
- 2.2 To ask Council Members if there are any Conflicts of Interest

3.0 MINUTES OF THE PREVIOUS MEETING

- 3.1 Minutes of the meeting held on the 25th June 2019 (NIPEC/2/2019) for consideration. ***(Circulated)***

4.0 MATTERS ARISING

- 4.1 Detailed in updated Action Plan ***(Circulated)***

5.0 CORRESPONDENCE

- 5.1 Copy of Letter dated 25th June 2019 received from Jackie Johnston, Deputy Secretary Healthcare policy Group regarding Second Term of Appointment of Chairs and Members to the Boards of the Department of Health's Arm's Length Bodies (ALBs). ***(Circulated)***
- 5.2 Copy of Letter dated 5th July 2019 received from Neelia Lloyd, Director of Finance regarding 2019/20 Savings Applied in Opening Allocations. ***(Circulated)***
- 5.3 Copy of Letter dated 6th August 2019 received from Andrew Dawson, Acting Director of Workforce Policy regarding Single Lead Employer for Post Graduate Doctors and Dentists in Training. ***(Circulated)***
- 5.4 Copy of Letter dated 8th August 2019 received from Dr P Woods, Deputy Chief Medical Officer regarding IHRD Report Recommendation 70 – Effective Measures should be taken to ensure that Minutes of Board and Committee Meetings are Preserved (and readily available). ***(Circulated and for discussion)***

6.0 OPERATIONAL PERFORMANCE AND SERVICE IMPROVEMENT

- 6.1 A copy of the Chief Executives Report *(To be tabled)*
- 6.2 A copy of the Consultation Activity Report *(Circulated)*

7.0 CORPORATE CONTROL & FINANCE

- 7.1 Head of Corporate Services Report *(Circulated)*
- 7.2 Report from Standing Committee
 - 7.2.1 Confirmed Minutes of A&R meeting A&RC/2/2019 held on the 28th May 2019 *(Previously Circulated)*
 - 7.2.2 Unconfirmed Minutes of A&R meeting A&RC/3/2019 held on the 25th June 2019 *(Circulated)*
- 7.3 Financial Management Summary *(Late Mailing)*
- 7.4 Corporate Risk Register 2019-20, Ver:4 September 2019 *(Late Mailing)*
- 7.5 KPIs *(Circulated)*
- 7.6 Council Membership – Terms of Office *(Circulated)*
- 7.7 Equality, Good Relations and Disability Duties Draft Annual Progress Report 2018-2019 *(For Agreement)*
- 7.8 Regional 2019 Staff Survey Report *(Circulated)*
- 7.9 Annual Report and Accounts *(Update)*
- 7.10 NIPEC Property Asset Management Plan (PAMP) for 2019-20 to 2023-24 *(Update)*
- 7.11 Partnership Agreement Between DoH and ALB *(Update)*

8.0 SAFETY AND QUALITY

- 8.1 NIPEC Professional Work Plan 2019/20 – Progress Monitoring Report: June 2019 to September 2019 *(Circulated)*
- 8.2 Final Draft NIPEC Annual Quality Report 2018/19 *(Circulated)*
- 8.3 Update on Transformation Projects. – A Reed and F Cannon

9.0 CHIEF NURSING OFFICER UPDATE

10.0 ANY OTHER BUSINESS

11.0 DATE, TIME AND VENUE OF NEXT MEETING

The next public meeting of NIPEC Council will be on Wednesday 20th November 2019 at 2.00 pm, in the Whinstone Suite, Antrim Civic Centre, Antrim.

Please note that there will be the Annual NIPEC Council Business Plan Workshop prior to the meeting commencing at 9.30 am. Venue as above.

At this point any members of the public attending will be asked to leave the meeting due to the confidential nature of further business.

NIPEC/3/2019



AGENDA

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CONFIDENTIAL AGENDA

12.0 CONFIDENTIAL BUSINESS

Update on the Chief Executive recruitment process.