

Northern Ireland Practice and Education Council Meeting, Thursday 28<sup>th</sup> June 2018 at 2.00 pm in Meeting Room, NIPEC.

## 1.0 APOLOGIES

Mrs M Clark

## 2.0 CHAIR'S BUSINESS

- 2.1 To welcome members of the public to the meeting
- 2.2 To ask Council Members if there are any Conflicts of Interest
- 2.3 To note that the Management-Statement-and-Financial-Memorandum MSFM-Between-DOH-and-NIPEC-2017 is on the NIPEC website for regular use/reference by Council members

## 3.0 MINUTES OF THE PREVIOUS MEETING (*Circulated*)

- 3.1 Minutes of the meeting held on 14<sup>th</sup> March 2018 (NIPEC/1/2018) for consideration

## 4.0 MATTERS ARISING

- 4.1 Detailed in updated Action Plan (*Circulated*)

## 5.0 CORRESPONDENCE

- 5.1 Letter received 30<sup>th</sup> March 2018 from Neelia Lloyd, Director of Finance, DoH regarding Financial Allocations for 2018/19 (*Previously Circulated*)
- 5.2 Letter received 20<sup>th</sup> April 2018 from La'Verne Montgomery, Director of Corporate Management, DoH regarding Election Guidance (*Previously Circulated*)
- 5.3 Update on Key Transformation Priorities April 2018, DoH (*Previously Circulated*)
- 5.4 Medial Release from NI Audit Office received on 1<sup>st</sup> May 2018 regarding Report by the Comptroller and Auditor General to the NI Assembly on the Education Authority 2016-17 Accounts (*Previously Circulated*)
- 5.5 Letter received 10<sup>th</sup> May 2018 from Peter Wilson, Assistant Director, BSO Procurement and Logistics Service regarding Guidance on the Use of Social

Clauses and Social Considerations in Procurement Contracts (**Previously Circulated**)

- 5.6 Letter received 14<sup>th</sup> May 2018 from Mr Richard Pengelly, Permanent Secretary and HSC Chief Executive, DoH regarding Workforce Strategy for NI along with the Workforce document (**Previously Circulated**)
- 5.7 Email received 16<sup>th</sup> May 2018 from Jackie Smith, Chief Executive and Registrar regarding Lessons Learned Review in to the Handling of Morecambe Bay cases (**Previously Circulated**)
- 5.8 Letter received 21<sup>st</sup> May 2018 from Mr Richard Pengelly, Permanent Secretary and HSC Chief Executive, DoH regarding EU Exit – Day 1 Delivery Planning (**Previously Circulated**)
- 5.9 Letter received 25<sup>th</sup> May 2018 from Preeti Miller, Financial Management Unit regarding Revenue Resource Limit 2018-19 (**Circulated**)

## 6.0 OPERATIONAL PERFORMANCE AND SERVICE IMPROVEMENT

- 6.1 A copy of the Chief Executives Report (**To be tabled**)
- 6.2 A copy of the Consultation Activity Report (**Circulated**)

## 7.0 CORPORATE CONTROL & FINANCE

- 7.1 Head of Corporate Services Report (**Circulated**)
- 7.2 Report from Standing Committee
  - 7.2.1 Unconfirmed Minutes of the Audit and Risk Committee Meeting A&R/1/2018 held on 13<sup>th</sup> February 2018 (**Previously Circulated**)
- 7.3 Financial Management Summary (**Late Mailing**)
- 7.4 Corporate Risk Register 2018/19 (**Circulated**)
- 7.5 KPIs (**Circulated**)
- 7.6 Final version of Business Plan 2018/19 (**Circulated**)
- 7.7 Annual Report and Accounts 2017/18 for agreement and signing off (**Late Mailing**)
- 7.8 Audit and Risk Annual Report of Activity and Assurance to the Council for the period - 1 April 2017 to 31 March 2018 (**Circulated**)

## 8.0 SAFETY AND QUALITY

- 8.1 NIPEC Professional Work Plan 2017/18 (**Circulated**) and Professional Work Plan for 2018/19 (**Late Mailing**)

## 9.0 CHIEF NURSING OFFICER UPDATE

## **10.0 ANY OTHER BUSINESS**

## **11.0 DATE, TIME AND VENUE OF NEXT MEETING**

The next public meeting of NIPEC Council will be on Wednesday 5<sup>th</sup> September 2018 at 2.00 pm in the Meeting Room, NIPEC.

***At this point any members of the public attending will be asked to leave the meeting due to the confidential nature of further business.***

**NIPEC/2/2018**



**AGENDA**

Northern Ireland Practice and Education Council Meeting, Thursday 28<sup>th</sup> June 2018 at 2.00 pm in Meeting Room, NIPEC.

**CONFIDENTIAL AGENDA**

**12.0 CONFIDENTIAL BUSINESS**

No Business.