

AGENDA

Northern Ireland Practice and Education Council Meeting, Wednesday 22nd November 2017 at 2.00 pm in Antrim Civic Centre, Antrim

1.0 APOLOGIES

Mrs A Baxendale, Ms D O'Donnell, Mrs R Burrows, Ms C Rice,
Professor C McArdle

2.0 CHAIR'S BUSINESS

- 2.1 To welcome members of the public to the meeting
- 2.2 To ask Council Members if there are any Conflicts of Interest
- 2.3 To note receipt of the Council Effectiveness Final Report 2017/18 – To be discussed at agenda item 7.7 **(Circulated)**
- 2.4 To note invitation received to attend the All Ireland CNOs Conference on the 6th December 2017 in the Titanic Suite, Belfast.

3.0 MINUTES OF THE PREVIOUS MEETING **(Circulated)**

- 3.1 Minutes of the meeting held on 6th September 2017 (NIPEC/3/2017) for consideration

4.0 MATTERS ARISING

- 4.1 Detailed in updated Action Plan **(Circulated)**

5.0 CORRESPONDENCE

- 5.1 Letter received on 17th October 2017 from Mr R Pengelly, Permanent Secretary regarding HSC Collective Leadership Strategy. **(Previously Circulated)**
- 5.2 To note email received from Public Health Agency regarding Stay Well this Winter programme has been published on the NIPEC website.
- 5.3 Information leaflet issued by the Department of Health on Carbon Monoxide Poisoning **(Previously Circulated)**
- 5.4 Memo received from Mr R Pengelly, Permanent Secretary regarding appointment of Mr David Gordon to the post of Director of Communications for the Health and Social Care system. **(Previously Circulated)**
- 5.5 Letter received on 25th October 2017 from M R Pengelly, Permanent Secretary regarding Delivering Together 12 Month Progress Report **(Previously Circulated)**

- 5.6 Letter received on 30th October 2017 from Professor C McArdle, Chief Nursing Officer regarding Changes to the Anonymous Registration Scheme in NI **(Previously Circulated)**
- 5.7 Letter received on 9th November 2017 from Mr Andrew Dawson, Director of Workforce Policy (Acting) regarding HSC Whistleblowing Framework and Model Policy **(Circulated)**

6.0 OPERATIONAL PERFORMANCE AND SERVICE IMPROVEMENT

- 6.1 A copy of the Chief Executives Report **(To be tabled)**
- 6.2 A copy of the Consultation Activity Report **(Circulated)**

7.0 CORPORATE CONTROL & FINANCE

- 7.1 Head of Corporate Services Report **(Circulated)**
- 7.2 Report from Standing Committee
 - 7.2.1 Unconfirmed Minutes of the Audit and Risk Committee Meeting A&RC/3/2017 held on 10th October 2017 **(Circulated)**
- 7.3 Financial Management Summary **(Circulated)**
- 7.4 Corporate Risk Register 2017/18 **(Circulated)**
- 7.5 KPIs **(Circulated)**
- 7.6 Audit and Risk Committee updated Terms of Reference for consideration and approval **(Circulated)**
- 7.7 Internal Audit Report entitled "Council Effectiveness 2017/18" **(Circulated)**
- 7.8 HSC Policy on Partial Retirement **(Circulated)**
- 7.9 NIPEC - Council Membership Terms of Office

8.0 SAFETY AND QUALITY

- 8.1 NIPEC Professional Work Plan 2017/18 **(Circulated)**
- 8.2 CNO's All Ireland Conference – 6th December 2017
- 8.3 NIPEC Annual Conference – 21st February 2018

9.0 CHIEF NURSING OFFICER UPDATE

10.0 ANY OTHER BUSINESS

- 10.1 Schedule of meetings in 2018

11.0 DATE, TIME AND VENUE OF NEXT MEETING

The next public meeting of NIPEC Council will be on Wednesday 14th March 2018 at 2.00 pm in the Meeting Room, NIPEC.

At this point any members of the public attending will be asked to leave the meeting due to the confidential nature of further business.

NIPEC/4/2017



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CONFIDENTIAL AGENDA

12.0 CONFIDENTIAL BUSINESS

No Business.