

AGENDA

Northern Ireland Practice and Education Council Meeting, Friday 30th June 2017 at 11.00 am in NIPEC Meeting Room, Centre House, 79 Chichester Street, Belfast, BT1 4JE

1.0 APOLOGIES

Ms D O'Donnell, Mrs L Houlihan, Professor C McArdle

2.0 CHAIR'S BUSINESS

- 2.1 To welcome members of the public to the meeting
- 2.2 To ask Council Members if there are any Conflicts of Interest
- 2.3 To remind Council Members to complete the Attributes Framework Online Learning
- 2.4 To welcome Ms Patricia Blair, Internal Auditor, who will be carrying out an audit of Council Effectiveness as part of the 2017/18 Governance audit work plan.

3.0 MINUTES OF THE PREVIOUS MEETING (*Circulated*)

- 3.1 Minutes of the meeting held on 6th March 2017 (NIPEC/1/2017) for consideration

4.0 MATTERS ARISING

- 4.1 Detailed in updated Action Plan (*Circulated*)

5.0 CORRESPONDENCE

- 5.1 To note a letter was received from Richard Pengelly, Permanent Secretary, DoH to cancel the NIPEC End of Year Accountability Meeting dated 15th May 2017 as there was no need for a formal meeting at this time. (*previously Circulated for information*)
- 5.2 To note a letter was received from Brian Godfrey, Head of Safety Strategy Unit, regarding Fire Safety dated 15th June 2017. A copy of NIPEC's response is also circulated for information. (*Circulated*)

6.0 OPERATIONAL PERFORMANCE AND SERVICE IMPROVEMENT

- 6.1 A copy of the Chief Executives Report (*To be tabled*)
- 6.2 A copy of the Consultation Activity Report (*Circulated*)

7.0 CORPORATE CONTROL & FINANCE

- 7.1 Head of Corporate Services Report **(Circulated)**
- 7.2 Report from Standing Committee
 - 7.2.1 Confirmed Minutes of the Audit and Risk Committee Meeting A&RC/1/2017 held on 7th February 2017 **(previously tabled)**
 - 7.2.2 Unconfirmed Minutes of the Audit and Risk Committee Meeting A&RC/2/2017 held on 23rd May 2017 **(Circulated)**
- 7.3 NIPEC – Financial Management Summary for Council – Month 1 and 2 **(Circulated)**
- 7.4 NIPEC Corporate Risk Register 2017/18 **(Circulated)**
- 7.5 NIPEC – KPIs **(Circulated)**
- 7.6 NIPEC Corporate Plan 2017 to 2021 **(Circulated)**
- 7.7 NIPEC Business Plan 2017-2018 **(Circulated)**
- 7.8 NIPEC Annual Report and Accounts 2016/17 **(Circulated)**
- 7.9 NIPEC Audit and Risk Committee Annual Report 2016/17 **(Circulated)**
- 7.10 NIPEC Annual Governance Cycle 2017/18 **(Circulated)**

8.0 SAFETY AND QUALITY

- 8.1 A copy of NIPEC Annual Work-plans for end of financial year 2016/17 and new financial year 2017/18 **(Circulated)**
- 8.2 Presentation from the Health & Social Wellbeing Committee – **D Meleady**
- 8.3 NIPEC Annual Quality Report. To note that this Report will be sent out to Council for comment. To be agreed at the September Council Meeting.

9.0 CHIEF NURSING OFFICER UPDATE

10.0 ANY OTHER BUSINESS

11.0 DATE, TIME AND VENUE OF NEXT MEETING

The next public meeting of NIPEC Council will be on Wednesday 6th September 2017 at 2.00 pm, NIPEC Meeting Room, Centre House, 79 Chichester Street, Belfast.

At this point the public will be asked to leave the meeting due to the confidential nature of further business.

NIPEC/2/2017



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CONFIDENTIAL AGENDA

12.0 CONFIDENTIAL BUSINESS

No Business.