

AGENDA

Northern Ireland Practice and Education Council Meeting, Monday 6th March 2017 at 2.00 pm in NIPEC Meeting Room, Centre House, 79 Chichester Street, Belfast, BT1 4JE

Lunch will be provided at 1.15 pm.

1.0 APOLOGIES

Mrs A Baxendale, Mr P McGreevy

2.0 CHAIR'S BUSINESS

- 2.1 To welcome members of the public to the meeting
- 2.2 To ask Council Members if there are any Conflicts of Interest
- 2.3 To congratulate Angela McLernon, Chief Executive, on receiving the Order of the British Empire (OBE)
- 2.4 Checking of Council Members NMC Registration
- 2.5 Board Governance Self-Assessment Submission 2016/17 for agreement
(previously circulated)
- 2.6 BSO, Final Report on the Internal Audit of Council Effectiveness 2014/15
 - Updated Action Plan **(Circulated)**
- 2.7 Letter from Neelia Lloyd, Interim Director of Finance, DoH, dated 14th December 2017 will be discussed in the Confidential section of the meeting.

3.0 MINUTES OF THE PREVIOUS MEETING **(Circulated)**

- 3.1 Minutes of the meeting held on 30th November 2016 (NIPEC/4/2016) for consideration

4.0 MATTERS ARISING

- 4.1 Detailed in updated Action Plan **(Circulated)**

5.0 CORRESPONDENCE

- 5.1 Letter received from Deborah McNeilly, Deputy Secretary, DoH dated 24th January 2017 regarding Administration and Clerical Staff Numbers and Costs **(Circulated)**

- 5.2 Letter received from Richard Pengelly, Permanent Secretary, DoH dated 6th February 2017 regarding Approval and Review of Incentive Schemes **(Circulated)**
- 5.3 Email received from Richard Pengelly, Permanent Secretary, DoH regarding usage of Twitter dated 20th February 2017 **(previously Circulated)**

6.0 OPERATIONAL PERFORMANCE AND SERVICE IMPROVEMENT

- 6.1 A copy of the Chief Executives Report **(to be tabled)**
- 6.2 A copy of the Consultation Activity Report **(Circulated)**

7.0 CORPORATE CONTROL & FINANCE

- 7.1 Head of Corporate Services Report **(Circulated)**
- 7.2 Report from Standing Committee
 - 7.2.1 Confirmed Minutes of the Audit and Risk Committee Meeting A&RC/4/2016 held on 4th October 2016 **(previously circulated)**
 - 7.2.2 Unconfirmed Minutes of the Audit and Risk Committee Meeting A&RC/1/2017 held on 7th February 2017 **(to be tabled)**
- 7.3 NIPEC – Executive Management Summary for Council **(Circulated)**
- 7.4 NIPEC High Level Risk Register 2017/18 **(Circulated)**
- 7.5 NIPEC – KPIs **(Circulated)**
- 7.6 DoH – Circular – HSC(F) 61-2017 **(Circulated)**
- 7.7 NIPEC Corporate Plan 2017 to 2021 **(Final Draft Circulated)**
- 7.8 NIPEC Business Plan 2017-2018. **(Final Draft Circulated)**
- 7.9 NIPEC Council – Membership Term of Office for the Council and the Audit & Risk Committee

8.0 SAFETY AND QUALITY

- 8.1 A copy of NIPEC Annual Work-plan **(Circulated)**

9.0 CHIEF NURSING OFFICER UPDATE

10.0 ANY OTHER BUSINESS

11.0 DATE, TIME AND VENUE OF NEXT MEETING

The next public meeting of NIPEC Council will be on Friday 30th June 2017 at 11.00 am, NIPEC Meeting Room, Centre House, 79 Chichester Street, Belfast.

At this point the public will be asked to leave the meeting due to the confidential nature of further business.

NIPEC/1/2017



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CONFIDENTIAL AGENDA

12.0 CONFIDENTIAL BUSINESS

- 12.1 Letter received from Neelia Lloyd, Interim Director of Finance, DoH dated 14th December 2016 regarding 2017/18 Financial Planning along with NIPEC's response to this. (***Circulated***)