



NIPEC/1/2016

AGENDA

Northern Ireland Practice and Education Council Meeting, Tuesday 1st March 2016 at 2.00 pm in the NIPEC Meeting Room, Chichester Street, Belfast.

A sandwich lunch will be provided at 1.00 pm.

1.0 APOLOGIES

Mrs D Oktar-Campbell, Mrs M Clark, Professor C McArdle

2.0 CHAIR'S BUSINESS

- 2.1 To welcome members of the public to the meeting.
- 2.2 To ask Council Members if there are any Conflicts of Interest.
- 2.3 BSO, Final Report on the Internal Audit of Council Effectiveness 2014/15

- Updated Action Plan (***Circulated***)

- 2.4 Board Governance Self-Assessment Submission 2015/16 for agreement (***previously circulated***)
- 2.5 Audit & Risk Committee Quorum.

3.0 MINUTES OF THE PREVIOUS MEETING (*Circulated*)

- 3.1 Minutes of the meeting held on 26th November 2015(NIPEC/4/2015) for consideration.

4.0 MATTERS ARISING

- 4.1 Update on the DHSSPS's Review of NIPEC's Role and Functions.
- 4.2 Detailed in Updated Action Plan (***Circulated***)

5.0 CORRESPONDENCE

- 5.1 Email received from the DHSSPSNI regarding the NIPEC Corporate Plan for 2016/19 (***previously circulated***)
- 5.2 Letter received on 19th February 2016 from Linda Devlin, DHSSPSNI regarding Election Guidance (***previously circulated***)

6.0 OPERATIONAL PERFORMANCE AND SERVICE IMPROVEMENT

- 6.1 A copy of the Chief Executives Report **(to be Tabled)**
- 6.2 A copy of the Consultation Activity Report **(Circulated)**

7.0 CORPORATE CONTROL & FINANCE

- 7.1 Head of Corporate Services Report **(Circulated)**
- 7.2 Report from Standing Committee
 - 7.2.1** Confirmed Minutes of the Audit and Risk Committee Meeting A&RC/4/2015 held on 13th October 2015 **(previously circulated)**
 - 7.2.2** Unconfirmed Minutes of the Audit and Risk Committee Meeting A&RC/1/2016 held on 9th February 2016 **(to be Tabled)**
- 7.3 NIPEC – Executive Management Summary for Council **(Circulated)**
- 7.4 NIPEC High Level Risk Register 2015/16 **(Circulated)**
- 7.5 NIPEC – KPIs **(Circulated)**
- 7.6 NIPEC 5 Year Review of the Equality Scheme for discussion and approval **(Circulated)**
- 7.7 Business Case for Office Accommodation Lease for discussion and approval **(Circulated)**

8.0 SAFETY AND QUALITY

- 8.1 A copy of NIPEC Annual Work-plan **(Circulated)**
- 8.2 Presentation by Ms Brenda Devine on Midwives and Medicines

9.0 CHIEF NURSING OFFICER UPDATE

10.0 ANY OTHER BUSINESS

11.0 DATE, TIME AND VENUE OF NEXT WORKSHOP AND MEETING

The next public meeting of NIPEC Council will be held on 22nd June 2016 at 11.00 am in the NIPEC Meeting Room, 2nd Floor, Centre House, 79 Chichester Street, Belfast

At this point the public will be asked to leave the meeting due to the confidential nature of further business.