

NIPEC/2/2016



AGENDA

Northern Ireland Practice and Education Council Meeting, Wednesday 22nd June 2016 at 11.00 am in the NIPEC Meeting Room, Chichester Street, Belfast.

A sandwich lunch will be provided at the end of the meeting.

1.0 APOLOGIES

Mrs R Burrows

2.0 CHAIR'S BUSINESS

- 2.1 To welcome members of the public to the meeting.
- 2.2 To ask Council Members if there are any Conflicts of Interest.
- 2.3 BSO, Final Report on the Internal Audit of Council Effectiveness 2014/15

- Updated Action Plan (***Circulated***)

3.0 MINUTES OF THE PREVIOUS MEETING (***Circulated***)

- 3.1 Minutes of the meeting held on 1st March 2016 (NIPEC/1/2016) for consideration.

4.0 MATTERS ARISING

- 4.1 Update on the DHSSPS's Review of NIPEC's Role and Functions.
- 4.2 Detailed in Updated Action Plan (***Circulated***)

5.0 CORRESPONDENCE

- 5.1 Email from Mrs C McArdle, CNO regarding extension to secondment of Mrs A McLernon received in April 2016
- 5.2 Letter received from Mr L Mclvor, Chief Executive of BSO on 2nd June 2016 regarding Internal Audit Findings

6.0 OPERATIONAL PERFORMANCE AND SERVICE IMPROVEMENT

- 6.1 A copy of the Chief Executives Report (***to be Tabled***)
- 6.2 A copy of the Consultation Activity Report (***Circulated***)

7.0 CORPORATE CONTROL & FINANCE

7.1 Head of Corporate Services Report **(Circulated)**

7.2 Report from Standing Committee

7.2.1 Confirmed Minutes of the Audit and Risk Committee Meeting
A&RC/1/2016 held on 9th February 2016 **(previously circulated)**

7.2.2 Unconfirmed Minutes of the Audit and Risk Committee Meeting
A&RC/2/2016 held on 24th May 2016 **(to be Tabled)**

7.3 NIPEC – Executive Management Summary for Council **(to be Tabled)**

7.4 NIPEC High Level Risk Register 2016/17 **(Circulated)**

7.5 NIPEC – KPIs **(Circulated)**

7.6 NIPEC Annual Report and Accounts 2015/16 - For Agreement and signing off **(to be Tabled)**

7.7 Audit and Risk Committee – Annual Report 2015/16 **(Circulated)**

8.0 SAFETY AND QUALITY

8.1 A copy of NIPEC Annual Work-plan **(Circulated)**

8.2 Presentation by Mrs Angela Reed on Recording Care

9.0 CHIEF NURSING OFFICER UPDATE

10.0 ANY OTHER BUSINESS

11.0 DATE, TIME AND VENUE OF NEXT WORKSHOP AND MEETING

The next public meeting of NIPEC Council will be held on 7th September 2016 at 2.00 pm in the NIPEC Meeting Room, 2nd Floor, Centre House, 79 Chichester Street, Belfast

At this point the public will be asked to leave the meeting due to the confidential nature of further business.



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CONFIDENTIAL AGENDA

12.0 CONFIDENTIAL BUSINESS

No Business