

AGENDA

Northern Ireland Practice and Education Council Meeting, Wednesday, 30th November at 2.00 pm in Room 1.3, Clady Villa, Clinical Education Centre, Knockbracken Healthcare Park, Belfast.

Lunch will be provided at 1.15 pm.

Please note there will be a Business Planning Workshop prior to the Council Meeting that morning, followed by training for Council members on PC tablets.

1.0 APOLOGIES

Mrs M Clark

2.0 CHAIR'S BUSINESS

- 2.1 To welcome members of the public to the meeting
- 2.2 To ask Council Members if there are any Conflicts of Interest
- 2.3 To consider recommendations arising from the RQIA Review of the Operation of Health and Social Care Whistleblowing Arrangements ***(Circulated)***
- 2.4 To receive feedback from the mid-year Accountability Review Meeting held on 16th November 2016
- 2.5 To congratulate Angela McLernon, Chief Executive, on becoming a Fellow of the Queen's Nursing Institute

3.0 MINUTES OF THE PREVIOUS MEETING ***(Circulated)***

- 3.1 Minutes of the meeting held on 7th September 2016 (NIPEC/3/2016) for consideration

4.0 MATTERS ARISING

- 4.1 Detailed in updated Action Plan ***(Circulated)***

5.0 CORRESPONDENCE

- 5.1 ALBs responding to Departmental Consultations – email from NIPEC Sponsor Branch, dated 26th September 2016 ***(Circulated)***
- 5.2 HSC Code for Senior Executive Recruitment and Selection – letter from Permanent Secretary, dated 21st October 2016 ***(Circulated)***

6.0 OPERATIONAL PERFORMANCE AND SERVICE IMPROVEMENT

- 6.1 A copy of the Chief Executives Report **(to be tabled)**
- 6.2 A copy of the Consultation Activity Report **(Circulated)**

7.0 CORPORATE CONTROL & FINANCE

- 7.1 Head of Corporate Services Report **(Circulated)**
- 7.2 Report from Standing Committee
 - 7.2.1 Confirmed Minutes of the Audit and Risk Committee Meeting A&RC/3/2016 held on 24th May 2016 **(previously circulated)**
 - 7.2.2 Unconfirmed Minutes of the Audit and Risk Committee Meeting A&RC/4/2016 held on 4th October 2016 **(to be tabled)**
- 7.3 NIPEC – Executive Management Summary for Council **(Circulated)**
- 7.4 NIPEC High Level Risk Register 2016/17 **(Circulated)**
- 7.5 NIPEC – KPIs **(Circulated)**
- 7.6 Updated Management Statement & Financial Memorandum (MSFM) **(to be tabled)** together with NIPEC's comments on the draft version **(Circulated)**

8.0 SAFETY AND QUALITY

- 8.1 A copy of NIPEC Annual Work-plan **(Circulated)**

9.0 CHIEF NURSING OFFICER UPDATE

10.0 ANY OTHER BUSINESS

- 10.1 Schedule of Meetings for 2017 **(Circulated)**

11.0 DATE, TIME AND VENUE OF NEXT MEETING

The next public meeting of NIPEC Council will be held on 1st March 2017 at 2.00pm in NIPEC's Meeting Room, Centre House.

At this point the public will be asked to leave the meeting due to the confidential nature of further business.

NIPEC/4/2016



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CONFIDENTIAL AGENDA

12.0 CONFIDENTIAL BUSINESS

No business.