



NIPEC/4/2015

AGENDA

Northern Ireland Practice and Education Council Meeting, Thursday 26th November 2015 at 2.00 pm in the Steeple Suite, Antrim Civic Centre, Antrim.

A hot lunch will be provided at 1.00 pm.

Please note that there will be a Business Planning Workshop prior to the Council Meeting that morning.

1.0 APOLOGIES

2.0 CHAIR'S BUSINESS

- 2.1 To welcome members of the public to the meeting.
- 2.2 To ask Council Members if there are any Conflicts of Interest.
- 2.3 BSO, Final Report on the Internal Audit of Council Effectiveness 2014/15

- Updated Action Plan (***Circulated***)

- 2.4 To note that letters received from Mr Peter Toogood and Mrs Heather Stevens regarding VES and Financial Savings for 2016/17 will be discussed in the Confidential Section of the meeting.

3.0 MINUTES OF THE PREVIOUS MEETING (*Circulated***)**

- 3.1 Minutes of the meeting held on 2nd September 2015(NIPEC/3/2015) for consideration.

4.0 MATTERS ARISING

- 4.1 Update on the DHSSPS's Review of NIPEC's Role and Functions.
- 4.2 Detailed in Updated Action Plan (***Circulated***)

5.0 CORRESPONDENCE

- 5.1 To note letter received from Mrs H Stevens, Director of Workforce Policy dated 16th September 2015 regarding Senior Level Recruitment **(Circulated)**
- 5.2 To note letter received from Mr Richard Pengelly, Permanent Secretary and HSC Chief Executive dated 5th October 2015 regarding Flu Vaccination for health and Social Care Workers. **(Circulated)**
- 5.3 To note letter from Mr Richard Pengelly, Permanent Secretary and HSC Chief Executive dated 4th November 2015 regarding the Health Minister's speech about the future of Health and Social Care in NI. **(Previously Circulated)**
- 5.4 To note letter received from Mrs H Stevens, Director of Workforce Policy dated 1st October 2015 regarding Whistleblowing: RQIA Review **(Circulated)**

6.0 OPERATIONAL PERFORMANCE AND SERVICE IMPROVEMENT

- 6.1 A copy of the Chief Executives Report **(to be tabled)**
- 6.2 A copy of the Consultation Activity Report **(Circulated)**

7.0 CORPORATE CONTROL & FINANCE

- 7.1 Head of Corporate Services Report **(Circulated)**
- 7.2 Report from Standing Committee

- 7.2.1 Confirmed Minutes of the Audit and Risk Committee Meeting A&RC/3/2015 held on 9th July 2015 **(previously circulated)**
 - 7.2.2 Unconfirmed Minutes of the Audit and Risk Committee Meeting A&RC/4/2015 held on 13th October 2015 **(to be tabled)**

- 7.3 NIPEC – Executive Management Summary for Council **(Circulated)**
- 7.4 NIPEC High Level Risk Register 2015/16 **(Circulated)**
- 7.5 NIPEC Handling of Complaints policy for approval **(Circulated)**
- 7.6 NIPEC Complaints Procedure Executive Summary for approval **(Circulated)**
- 7.7 NIPEC – KPIs **(Circulated)**
- 7.8 Summary of Council Membership Terms **(Circulated)**
- 7.9 NIPEC Stakeholder Event 2015 Report **(Circulated for information)**

8.0 SAFETY AND QUALITY

- 8.1 A copy of NIPEC Annual Work-plan **(Circulated)**

9.0 CHIEF NURSING OFFICER UPDATE

10.0 ANY OTHER BUSINESS

Schedule of Meetings for 2016. Venues to be confirmed (Circulated)

11.0 DATE, TIME AND VENUE OF NEXT WORKSHOP AND MEETING

The next public meeting of NIPEC Council will be held on 1st March 2016 at 2.00 pm
Venue to be confirmed.

At this point the public will be asked to leave the meeting due to the confidential nature of further business.