



NIPEC/1/2015

AGENDA

Northern Ireland Practice and Education Council Meeting, Wednesday 4th March 2015 at 2.00 pm in the Meeting Room, Centre House, 79 Chichester Street, Belfast, BT1 4JE.

1.0 APOLOGIES

Maureen Clark, Marina Lupari

2.0 CHAIR'S BUSINESS

- 2.1 To welcome members of the public to the meeting.
- 2.2 To ask Council Members to note the updated Terms of Reference for the Remuneration Committee. ***(Circulated and for approval)***

3.0 MINUTES OF THE PREVIOUS MEETING *(Circulated)*

- 3.1 Minutes of the meeting held on 26th November 2014 (NIPEC/4/2014) for consideration.

4.0 MATTERS ARISING

- 4.1 Update on the DHSSPS's Review of NIPEC's Role and Functions.
- 4.2 Board Governance Self-Assessment Submission 2014/15

5.0 CORRESPONDENCE

- 5.1 Letter from Mr J Wells, Minister for Health, Social Services and Public Safety dated 27 January 2015 regarding a report "The Right Time, The Right Place: An expert examination of application of health and social care governance arrangements for ensuring the quality of care provision in Northern Ireland". Ms Angela Drury will be facilitating feedback and a meeting is being held on the 16th April 2015 at 10.00 am in the Meeting Room to discussing this Report. Council Members will be notified of the date if they wish to attend. ***(Circulated)***

6.0 OPERATIONAL PERFORMANCE AND SERVICE IMPROVEMENT

- 6.1 A copy of the Chief Executives Report *(to be tabled)*
- 6.2 A copy of the Consultation Activity Report *(Circulated)*

7.0 CORPORATE CONTROL & FINANCE

- 7.1 Head of Corporate Services Report *(Circulated)*
- 7.2 Report from Standing Committee
 - 7.2.1** Confirmed Minutes of the Audit and Risk Committee Meeting AC/4/2014 held on 14th October 2014 *(previously circulated)*
 - 7.2.2** Unconfirmed Minutes of the Audit and Risk Committee Meeting A&RC/1/2015 held on 10th February 2015 *(circulated)*
- 7.3 NIPEC – Executive Management Summary for Council *(Circulated)*
- 7.4 NIPEC High Level Risk Register 2014/15 *(Circulated)*
- 7.5 Draft Business Plan 2015/16 *(Circulated)*
- 7.6 Business Case regarding Accommodation *(Circulated)*

8.0 SAFETY AND QUALITY

- 8.1 A copy of an Update on NIPEC Projects *(Circulated)*
- 8.2 Mrs F Cannon will present on the Non NMC QA Final Report along with the Manchester Triage Report.

9.0 CHIEF NURSING OFFICER UPDATE

10.0 ANY OTHER BUSINESS

- 10.1 Declaration of Interest form to be completed, signed and returned to Deirdre Meleady. *(Circulated)*
- 10.2 Agenda item raised by Mr P McGreevy regarding Influencing Nursing Attitudes.

11.0 DATE, TIME AND VENUE OF NEXT WORKSHOP AND MEETING

The next public meeting of NIPEC Council will be held on Thursday 9th July 2015 at 2.00 pm in the Whinstone Suite, Antrim Civic Centre.

There will be an extra ordinary Council Meeting prior to this at 1.30 pm to sign off the 2013/14 NIPEC Annual Report and Accounts.

A light lunch will be provided at 1.00 pm

At this point the public will be asked to leave the meeting due to the confidential nature of further business.



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Northern Ireland Practice and Education Council Meeting, Wednesday 4th March 2015 at 2.00 pm in the Main Room, Belfast Central Mission, Glengall Street, Belfast.

CONFIDENTIAL AGENDA

12.0 CONFIDENTIAL BUSINESS

- 12.1 Letter from Mr R Pengelly, Permanent Secretary and HSC Chief Executive dated 8th January 2015 regarding Review of Administrative – Structures within the HSC System ***(Circulated)***
- 12.2 Letter from Mr R Pengelly, Permanent Secretary and HSC Chief Executive dated 13 February 2015 regarding Review of Health and Social Care Administrative Structures. ***(Previously sent via email)***
- 12.3 Email from Marc Bailie from DHSSPS Permanent Secretary's Office dated 13 February 2015 regarding Review of Administrative Structures – NIPE Functions ***(Previously sent via email)***
- 12.4 Letter from Peter Toogood, Director of Finance dated 9th February 2015 regarding Financial Allocations and Business Planning for 2015/16 ***(Circulated)***