



NIPEC/1/2013

AGENDA

Northern Ireland Practice and Education Council Meeting, Wednesday 6th March 2013, Council Room, Centre House, 79 Chichester Street, Belfast at 10.30 am

1.0 APOLOGIES

Mrs A McLernon, CNO

2.0 CHAIR'S BUSINESS

2.1 To welcome members of the public to the meeting.

2.2 Copy of the notes of the NIPEC workshop held on Wednesday 23rd January 2013 is circulated for information (***circulated***)

2.3 Confirmation of date for Extra Ordinary Council Meeting to discuss the Accommodation Review.

3.0 MINUTES OF THE PREVIOUS MEETING (***Circulated***)

3.1 Minutes of the meeting held on 21st November 2012 (NIPEC/5/2012) for consideration.

4.0 MATTERS ARISING

4.1 To discuss Council Members contribution to Consultation Documents.

5.0 CORRESPONDENCE (***Circulated***)

5.1 Copy of letter received from Janice Smyth, Director, RCN NI, regarding Chief Executive's involvement in the Willis Commission.

5.2 Copy of letter received from Dr A McCormick, Permanent Secretary regarding Change or withdrawal of Services – Guidance on Roles and Responsibilities.

5.3 Copy of letter received from Dr A McCormick, Permanent Secretary regarding Completion of Board Governance Self-Assessment Tool by All DHSSPS Sponsored Arms Length Bodies for discussion.

6.0 OPERATIONAL PERFORMANCE AND SERVICE IMPROVEMENT

- 6.1 A copy of the Chief Executives Report *(to be tabled)*
- 6.2 A copy of the Consultation Activity Report *(Circulated)*

7.0 CORPORATE CONTROL & FINANCE

- 7.1 Head of Corporate Services Report *(Circulated)*
- 7.2 Report from Standing Committee
 - 7.2.1 Confirmed Minutes of the Audit Committee Meeting AC/5/2012 held on 16th October 2012 *(Circulated)*
 - 7.2.2 Unconfirmed Minutes of the Audit Committee Meeting AC/1/2013 held on 12th February 2013 *(to be tabled)*
- 7.3 NIPEC – Executive Management Summary for Council *(Circulated)*
- 7.4 NIPEC High Level Risk Register *(Circulated)*
- 7.5 NIPEC – Summary of Financial Estimates 2013/14 *(Circulated)*

8.0 SAFETY AND QUALITY

- 8.1 A copy of an Update on NIPEC Projects *(Circulated)*

9.0 CHIEF NURSING OFFICER REPORT

10.0 ANY OTHER BUSINESS

11.0 DATE, TIME AND VENUE OF NEXT WORKSHOP AND MEETING

The next public meeting of NIPEC Council will be held on Wednesday 6th June 2013 at 2.00 pm. There will be an extra ordinary Council Meeting on the 25th June 2013 at 11.15 am. Both of these meetings will be held in the Council Room, Centre House, 79 Chichester Street, Belfast.

At this point the public will be asked to leave the meeting due to the confidential nature of further business.

12.0 CONFIDENTIAL BUSINESS

There is no Confidential Business.