



NIPEC/2/2012

AGENDA

**Northern Ireland Practice and Education Council Meeting, Monday 28th May 2012,
Council Room, Centre House, 79 Chichester Street, Belfast at 2.00 pm**

1.0 APOLOGIES

Dr V Tohani, Mrs A Baxendale, Mrs M Clark

2.0 CHAIR'S BUSINESS

- 2.1 To welcome members of the public to the meeting.
- 2.2 To note that the NIPEC Workshop took place on 4th April 2012. ***(Notes of this workshop will be tabled for information).***
- 2.3 To note that a letter had been received from Chief Executive Forum regarding 2012/13 Contributions but that Mr John Hunter had indicated their assistance in any way should the Council require it.
- 2.4 To discuss restructuring of the NIPEC Council Agenda ahead of the September 2012 meeting.
- 2.5 To note that an advertisement for five Professional Members posts on NIPEC's Council will be advertised on the 22nd and 24th May 2012.

3.0 MINUTES OF THE PREVIOUS MEETING *(Circulated)*

4.0 MATTERS ARISING

- 4.1 Governance

5.0 CORRESPONDENCE *(Circulated)*

- 5.1 Letter received from D Taylor on 24th April 2012 regarding Review of Arms Length Bodies.
- 5.2 Letter received from Dr A McCormick dated 24th April 2012 regarding Delivering the HSC Reform Agenda.

5.3 4 Country Report 'Strengthening the commitment' The Report of the UK Modernising Learning Disabilities Nursing Review for information.

6.0 CONSULTATION ACTIVITY (*Circulated*)

7.0 CHIEF EXECUTIVE'S REPORT (*to be tabled*)

7.1 Update on NIPEC Projects (*Circulated*)

7.2 Presentation on Team Leader Project (*Circulated*) **Carole McKenna**

8.0 HEAD OF CORPORATE SERVICES REPORT (*Circulated*)

8.1 Copy of a financial 'Executive Management Summary for Council' (*Circulated*)

9.0 REPORT FROM STANDING COMMITTEE (*Circulated*)

9.1 Confirmed Minutes of the Audit Committee Meeting AC/1/2011 held on 28th February 2012.

9.2 Unconfirmed Minutes of the Audit Committee Meeting AC/2/2012 held on 25th April 2012 (*to be tabled*)

9.3 A copy of the Audit Committee Annual Report of Activity and Assurance to the Council for the year ended 31st March 2012. (*Circulated*)

10.0 CHIEF NURSING OFFICER UPDATE

11.0 ANY OTHER BUSINESS

Copy of draft Business Plan 2012/13 for approval. (*This will be put onto the NIPEC Council Members Confidential Section of the website*)

12.0 DATE, TIME AND VENUE OF NEXT MEETING

An Extra Ordinary Council Meeting will be held on the 26th June 2012 at 11.15 am. The next public meeting of NIPEC Council will be held on the 5th September 2012 at 2.00 pm. Both of these meetings will be held in the Council Room, Centre House, 79 Chichester Street, Belfast.

At this point the public will be asked to leave the meeting due to the confidential nature of further business.

13.0 CONFIDENTIAL BUSINESS

13.1 Presentation on Normative Staffing (*to be tabled*) ***Angela Drury***

13.2 Update regarding Federal Executive Institute