

Northern Ireland Practice and Education Council Meeting, Wednesday 24th June 2020 at 10.30 am in the Meeting Room, NIPEC Headquarters, Centre House, 79 Chichester Street, Belfast, BT1 4JE

Please note that this meeting will be held virtually either by video/teleconferencing.

Dial In details

Ring 02895361551

When prompted put in 3 361181#

A G E N D A

1.0 APOLOGIES

Professor C McArdle

2.0 CHAIR'S BUSINESS

- 2.1 To welcome members of the public to the meeting
- 2.2 To ask Council Members if there are any Conflicts of Interest
- 2.3 To note that the Management-Statement-and-Financial-Memorandum MSFM-Between-DOH-and-NIPEC-2017 is on the NIPEC website for regular use/reference by Council members

3.0 MINUTES OF THE PREVIOUS MEETING

- 3.1 Minutes of the meeting held on the 18th March 2020 (NIPEC/1/2020) for consideration. ***(Circulated)***

4.0 MATTERS ARISING

- 4.1 Detailed in updated Action Plan ***(Circulated)***

5.0 CORRESPONDENCE

- 5.1 Letter dated 26th March 2020 from Mr R Pengelly, Permanent Secretary and HSC Chief Executive, DoH, regarding Covid Preparations for Surge. ***(Previously Circulated)***
- 5.2 Letter dated 7th April 2020 from Professor C McArdle, Chief Nursing Officer, DoH, regarding Support Guidance for Nursing and Midwifery Students – Final Six Months. ***(Previously Circulated)***

- 5.3 Letter dated 22nd April 2020 from Professor C McArdle, Chief Nursing Officer, DoH, regarding Covid-19 Digital Platform. **(Previously Circulated)**
- 5.4 Email dated 23rd April 2020 from Professor C McArdle, Chief Nursing Officer, DoH, regarding launch of the Covid-19 Digital Platform. **(Previously Circulated)**
- 5.5 Letter dated 30th April 2020 from Ms B Worth, Investment Director, DoH, regarding Outcome of DVA Lifts Audit. **(Previously Circulated)**
- 5.6 Letter dated 4th May 2020 from Professor C McArdle, Chief Nursing Officer, DoH, regarding COVID-19: Post registration Education of Nurses and Midwives. **(Previously Circulated)**
- 5.7 Letter dated 7th May 2020 from Mr S Stevenson, Treasury Officer of Accounts, DoF, regarding Update to HM Treasury's Orange Book. **(Previously Circulated)**
- 5.8 Email dated 18th May 2020 from Equality Commission regarding Advice Note on Screening Covid-19 related Policies. **(Previously Circulated)**
- 5.9 Email dated 18th May 2020 from Mr C Barnett, Finance Policy and Accountability Unit, DoH regarding Payment of Travelling and Other Allowances to Members Determination (NI) 2020. **(Previously Circulated)**
- 5.10 Letter dated 29th May 2020 from Dr M McBride, Chief Medical Officer, DoH regarding Covid-19 Contract Tracing Strategy and Programme in NI – Test, Trace and Protect. **(Previously Circulated)**
- 5.11 Letter dated 9th June 2020 from Mr R Pengelly, Permanent Secretary and HSC Chief Executive, DoH, regarding Rebuilding HSC Services. **(Previously Circulated)**
- 5.12 Letter dated 16th June 2020 from Mr K Donnelly, CB, Comptroller and Auditor General, NIAO, regarding NIAO Work Programme: Impact of COVID-19 **(Circulated)**

6.0 OPERATIONAL PERFORMANCE AND SERVICE IMPROVEMENT

- 6.1 Chief Executives Report **(Late mailing via email)**
- 6.2 A copy of the Consultation Activity Report **(Circulated)**

7.0 CORPORATE CONTROL & FINANCE

- 7.1 Head of Corporate Services Report **(Circulated)**
- 7.2 Report from Standing Committee
 - 7.2.1 Confirmed Minutes of A&R Meeting A&R/1/2020 held on the 11th February 2020 **(Previously Circulated)**
 - 7.2.2 Unconfirmed Minutes of the A&R Meeting A&R/2/2020 held on the 19th May 2020 **(Circulated)**

- 7.3 Financial Management Summary
 - 7.3.1 Resource Budget Opening Allocation 2020/21 (**Circulated**)
 - 7.3.2 Financial Summary of Expenditure – Month 2 (May 2019) (**Late mailing via email**)
- 7.4 Corporate Risk Register 2020-21, Ver:3 June 2020 (**Circulated**)
- 7.5 KPIs (**Circulated**)
- 7.6 NIPEC Annual Report & Accounts 2019-20 – (**Late Mailing via email – For agreement/signing off**)
- 7.7 Audit and Risk Annual Report on Activity and Assurances to the Council for the period 1st April 2019 to 31st March 2020 – (**Circulated for information**)
- 7.8 NIPEC Accommodation – James House Project – (**Verbal Update**)
- 7.9 Draft NIPEC Business Plan – (**Previously Circulated and agreed with submission to DoH on the 17th February 2020**)
 - 7.9.1 Rebuilding Plan (ref 8.1 agenda item)
- 7.10 NIPEC Corporate Plan from April 2021- (**Verbal Update**)
- 7.11 NIPEC Council Membership Terms – (**Circulated**)
- 7.12 HM Treasury’s Orange Book - (**Verbal Update**)

8.0 SAFETY AND QUALITY

- 8.1 NIPEC Professional Work Plan 2020/21 – Progress Monitoring Report 1st April to 30th June (**Circulated**)
- 8.2 NIPEC Communication and Engagement Summary Report – 1st April 2019 to 31st March 2020 (**Circulated for information**)

9.0 CHIEF NURSING OFFICER UPDATE

10.0 ANY OTHER BUSINESS

11.0 DATE, TIME AND VENUE OF NEXT MEETING

The next public meeting of NIPEC Council will be on 2nd September 2020 at 2.00 pm, in the Meeting Room, NIPEC, Chichester Street, Belfast.

At this point any members of the public attending will be asked to leave the meeting due to the confidential nature of further business.

NIPEC/2/2020



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CONFIDENTIAL AGENDA

12.0 CONFIDENTIAL BUSINESS

No Business