




## ***Recording Care: Steering Group***

**Thursday 26<sup>th</sup> September 2019**  
**NIPEC Meeting Room, Belfast**  
**10:00 – 12:00 hrs**

### **AGENDA**

<b>No.</b>	<b>Agenda item</b>	<b>Related papers</b>	<b>Time</b>	<b>Led by</b>
<b>1</b>	Chairs remarks, Apologies Notes of the last meeting:  Matters arising: <ul style="list-style-type: none"> <li>• Bedrails policies</li> <li>• Peer review process quarter 3</li> </ul> All other matters arising taken on the agenda	 Draft Action Notes Recording Care SG 27	10:00	<b>N Patterson, SEHSCT</b>
<b>2</b>	Evaluation Project – PACE		10:10	<b>Prof. T McCance, Ulster University</b>
<b>3</b>	Transformation Work Streams – Update	 Progress report September 2019 TNM	10:20	<b>A Reed, NIPEC</b>
<b>4</b>	Working Group Report <ul style="list-style-type: none"> <li>• Adult document</li> <li>• Care Planning</li> <li>• Children’s</li> <li>• Mental Health</li> <li>• Short Stay</li> <li>• Learning Disabilities</li> <li>• ED Audit</li> <li>• District Nursing</li> <li>• Audit</li> <li>• Draft Handover principles testing</li> <li>• Newsletter</li> </ul>	 progress report September 2019.doc	10:35	<b>L Kelly, SEHSCT/ S Pullins, NHST</b>
<b>5</b>	Shared Learning from Improvement		11:25	<b>A Reed,</b>



**NIPEC**

	and HSC Trust Record Keeping Scores		
<b>6</b>	Encompass Update	11:25	<b>N Patterson, SEHST</b>
<b>7</b>	HSC Trust Record Keeping Projects <sup>1</sup> <ul style="list-style-type: none"><li>Record keeping elements of transformation projects HSC organisations</li></ul>	11:40	<b>N Patterson, SEHST</b>
<b>8</b>	Next Steps	11:50	<b>N Patterson, SEHST</b>
<b>9</b>	Any Other Business	11:55	<b>N Patterson, SEHST</b>
<b>10</b>	Date and time of next meeting: Thursday 12 <sup>th</sup> December 2019, 14:00 – 16:00hrs NIPEC Meeting Room, Belfast	12:00	<b>N Patterson, SEHST</b>

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<sup>1</sup> It was agreed at a previous Steering Group meeting to report in to the Steering Group, any information on HSC Trust Projects developing work around nursing or midwifery records or record keeping practice.