

# ***Recording Care: Evidencing Safe and Effective Care***

## **Working Group 16<sup>th</sup> August 2018, 10:00 – 12:00hrs Meeting Room, NIPEC AGENDA**

1. Welcome and apologies
2. Notes of the previous meeting



Draft Action Notes  
060618 Final.docx

3. Matters Arising
  - Adult record
  - Printing numbers of adult record
  - Update on MH pathway
  - Newsletter production
  - Feedback from meeting with Workforce ADNs
  - Audit sample size
4. Feedback from Steering Group
  - Celebration Newsletter
  - PACE spread plan review
  - Audit numbers (5 or 10 records)
  - RQIA representation
5. Encompass Update
6. SQE project
7. Work streams for working group
  - Specialist Nurse principles for practice
  - Children's improvement work
  - Emergency Department record and improvement work
  - Learning Disabilities record and improvement work
  - Care Planning
  - NOAT
8. Any Other Business
  - Inclusion of handover principles
  - Student engagement with PACE
  - Areas not using PACE – direction to 'wait' on training
9. Date and time of next meeting:  
**Wednesday 24<sup>th</sup> October 2018 at 10.00-12.00md, NIPEC Offices, Belfast**