

Northern Ireland Practice and Education Council Meeting, Wednesday 8th September 2021 at 2.00 pm. **Please note that this meeting will be held via zoom.**

Login Details are: Join Zoom Meeting:

<https://hscni-net.zoom.us/j/81351426465?pwd=OEY1enpOQVVPdWdKMk51VGJZd2FpUT09>

Meeting ID: 813 5142 6465

Passcode: ?5g@uF

A G E N D A

1.0 APOLOGIES

2.0 CHAIR'S BUSINESS

- 2.1 To welcome members of the public to the meeting
- 2.2 To ask Council Members if there are any Conflicts of Interest
- 2.3 NIPEC Council Membership Terms – Summary Sheet **(Circulated)**
- 2.4 Chair's response to the Duty of Candour Consultation. **(Circulated)**

3.0 MINUTES OF THE PREVIOUS MEETING

- 3.1 Minutes of the meeting held on the 30th June 2021 (NIPEC/2/2021) for consideration. **(Circulated)**

4.0 MATTERS ARISING

- 4.1 Detailed in updated Action Plan **(Circulated)**

5.0 CORRESPONDENCE

- 5.1 Letter SUB-0735-2021 dated 5th July 2021 from Robin Swann, MLA, Minister for Health regarding Rebuilding HSC Services. **(Previously Circulated)**
- 5.2 Letter SUB-0771-2021 dated 9th July 2021 from Minister Robin Swann, MLA, Minister for Health regarding Rebuilding HSC Services. **(Previously Circulated)**
- 5.3 Letter dated 9th July 2021 from Professor Sir Michael McBride, Chief Medical Officer regarding EU Settlement Scheme – Access to Healthcare for EU, EEA AND SWISS CITIZENS Resident in NI by 31st December 2020. **(Previously Circulated)**

- 5.4 Letter dated 23rd July 2021 from Christine Collins, MBE, Chair of RQIA regarding Publication of the Nicholl Report 19th July 2021. **(Previously Circulated)**
- 5.5 Letter dated 23rd July 2021 from Professor Sir Michael McBride, Chief Medical Officer regarding Fully Vaccinated H&SC Staff told to self-isolate as a close Contact may be permitted to attend work in exceptional circumstances. **(Previously Circulated)**
- 5.6 Letter SUB-0929-2021 dated 27th August 2021 from Minister Robin Swann, MLA, Minister for Health regarding Rebuilding HSC Services. **(Previously Circulated)**

6.0 OPERATIONAL PERFORMANCE AND SERVICE IMPROVEMENT

- 6.1 Chief Executives Report **(To be tabled)**
- 6.2 A copy of the Consultation Activity Report **(Circulated)**

7.0 CORPORATE CONTROL & FINANCE

- 7.1 Head of Corporate Services Report **(Circulated)**
- 7.2 Report from Standing Committee:
 - 7.2.1 Confirmed Minutes of A&R Meeting A&R/2/2021 held on the 18th May 2021 **(Previously Circulated)**
 - 7.2.2 Unconfirmed Minutes of the A&R Meeting A&R/3/2021 held on the 30th June 2021 **(Circulated)**
- 7.3 Financial Management Summary
 - 7.3.1 Resource Budget Allocations 2021/22 **(Circulated)**
 - 7.3.2 Financial Summary of Expenditure – Month 4 **(Circulated)**
- 7.4 Corporate Risk Register 2021-22, Version: 5 **(Late Mailing)**
- 7.5 KPIs 2021-22 **(Circulated)**
- 7.6 NIPEC Equality Annual Progress Report 2020–2021 **(Circulated, For Consideration and Approval)**
- 7.7 NIPEC Draft Business Plan 2021/22 **Verbal Update**
- 7.8 NIPEC IT and the Websites Audit – **Verbal Update**
- 7.9 NIPEC Corporate Services Organisational Structure – **Verbal Update**
- 7.10 Update on Review of Policies - **Verbal Update**
- 7.11 NIPEC Accommodation – James House Project – **Verbal Update**
- 7.12 Counter Fraud Services end of year report 2020/21 **(Circulated)**
- 7.13 NIPEC Standing Orders **(Circulated, for Approval)**

8.0 SAFETY AND QUALITY

- 8.1 NIPEC Professional Work Plan 2020/21 – Business Plan objectives progress Monitoring Report to 31st August 2021. **(Late Mailing)**
- 8.2 NIPEC Annual Quality Report 2020/21 **(Circulated, For Approval)**

- 8.3 NIPEC Online Portfolio – *(Late Mailing, for Approval) C McKenna and J Jackson to present*
- 8.4 Proposal for a NIPEC AEI Award to the three Universities *(Late Mailing, For Approval) – C McCusker to present*

9.0 CHIEF NURSING OFFICER UPDATE

10.0 ANY OTHER BUSINESS

11.0 DATE, TIME AND VENUE OF NEXT MEETING

The next public meeting of NIPEC Council will be on 24th November 2021 at 2.00 pm in Centre House, 79 Chichester Street, Belfast, BT1 4JE. Please note there will be a Council Business Plan Workshop on the morning of the meeting, details to be confirmed.

At this point any members of the public attending will be asked to leave the meeting due to the confidential nature of further business.

NIPEC/3/2021



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CONFIDENTIAL AGENDA

12.0 CONFIDENTIAL BUSINESS