



**Induction Programme for Band 5 and Band 6 Nurses and Midwives
across the five HSC Trusts**

Notes

Friday 3rd May 2017 @ 9.30am

**Venue: Meeting Room, NIPEC, 2nd Floor, Centre House,
79 Chichester Street, Belfast**

Present:

Moira Mannion, (CHAIR) Belfast H&SC Trust
Frances Cannon, NIPEC (Project Lead)
Marjorie Mooney, Northern H&SC Trust (teleconference)
Tracie Fleming, Northern H&SC Trust
Jacqueline Clarke, Southern H&SC Trust
Brendan McGrath, Western Health & Social Care Trust
Ursula Doherty, Rep HR Director for 5 Trusts, WHSCT (teleconference)
Fiona Bradley, Clinical Education Centre
Heather Finlay, DoH (teleconference)
Marc Bailie, DOH Workforce Policy

Apologies:

Claire McGuigan, Northern H&SC Trust (teleconference)
Dawn Ferguson, Southern H&SCT
Sally Martin, Western H&SC Trust
Sharon McRoberts – South Eastern H&SC Trust
Linzi McIlroy, Royal College of Nursing
Una St Ledger, Belfast H&SC Trust

1.	Welcome introductions Moira Mannion welcomed everyone to the meeting. Moira outlined that there were a number of issues which came to light when the final draft of the report was being prepared. In light of this, it was decided to call this meeting to gain agreement regarding a number of particular issues including. 1. The outputs of this scoping and the recommendation only apply to Band 5 and therefore should reflect this position.	

	<ol style="list-style-type: none"> 2. A recommendation from this report would propose that a further work stream should focus on an induction programme for BAND 6 3. General comments at page 6 which informed the work of Subgroup 2 to be included as an Appendix 4. The report should identify what is included in the Executive Nursing Induction 5. To ensure we have a sign up from HR in terms of Corporate Induction. 	
2.	<p>Agree Action Notes</p> <p>Notes of the meeting held on 3rd March 2017 were agreed as accurate.</p>	
3.	<p>Report</p> <p>A draft report had been circulated to members prior to today's meeting. Amendments to the draft report were agreed. 1-5 as above. A revised draft report to be circulated to members for final feedback/comments to be forwarded to Frances Cannon on or before 2nd June 2017.</p>	