



## Post Registration Standards Steering Group Meeting

Meeting held via Teams on Thursday 19<sup>th</sup> January 2023 at 10:00am

### Present

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| Linda Kelly, Chief Executive NIPEC (Joint Chair)                         | LK   |
| Mary Frances McManus Deputy Chief Nursing Officer, DoH (Joint Chair)     | MFM  |
| Fiona Bradley, Senior Professional Officer NIPEC (Project Lead)          | FB   |
| Cathy McCusker, Senior Professional Officer, NIPEC                       | CMcC |
| Tracie Fleming, Assistant Director Nursing Workforce, NHSCT              | TF   |
| Debbie Duncan, Lecturer (Education) School of Nursing & Midwifery, QUB   | DD   |
| Donna Gallagher, Professional Lead Nursing, OU                           | DG   |
| Loretta Gribben, Associate Director of Nursing Policy and Practice, RCN  | LG   |
| Ethel Rodrigues, Lead Professional Office for Education & Ireland, UNITE | ER   |
| Karen Murray, RCM Director N.I.  | KM   |
| Deirdre Cunningham, Nurse Consultant, (District Nursing), PHA            | DC   |
| Eilidh McGregor, Paediatric Nurse Consultant, PHA                        | EMcG |
| Bernie Torley, Inpatient Service Manager, Southern Area Hospice Services | BT   |
| Rachael Corry, SPQ District Nursing Student, UU                          | RC   |
| Siobhan Slavin, Nurse Consultant Early & School Years, PHA               | SS   |
| Caroline Parkes, Occupational Health Nursing, BHSCT                      | CP   |
| Caroline Lecky, Nurse Consultant, Care Home, PHA                         | CL   |
| Pamela McBride, Lead Nurse Public Health Nursing, NHSCT                  | PMcB |
| Siobhan Donald, Assistant Director of Nursing, PHA                       | SD   |
| Sadie Campbell, District Nursing Leads nomination, SET                   | SC   |
| Michelle Angelone, Community Children's LD Nurse, NHSCT                  | MA   |
| Christopher Carton, Notes, NIPEC   | CC   |

### Apologies

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| Professor Neal Cook, Head of School of Nursing, UU ( <i>Debbie Goode attending OBO</i> )                           | DGO  |
| Dr Glynis Henry, Nurse Lead, Western GP FSU ( <i>Angela McLernon attending OBO</i> )                               | AMcL |
| Dr Dale Spence, Midwifery Officer DoH ( <i>Maureen Ritchie attending OBO</i> )                                     | MR   |
| Paula Morton, Nurse Education Consultant, CEC ( <i>Martina Doherty attending OBO</i> )                             | MD   |
| Heather Weir, CEO NI Hospice ( <i>Gemma Aspinall attending OBO</i> )   | GA   |
| Siobhan Rogan, AD, Mental Health & LD, PHA ( <i>Eilish Deeney attending OBO</i> )                                  | ED   |
| Anne Trotter BEM, Assistant Director Education & Standards, NMC<br>( <i>Aditi Chowdhary-Gandhi attending OBO</i> ) | ACG  |
| Dr Patricia McNeilly, Nursing Officer (Education & Regulation), DoH  |      |
| Professor Owen Barr, Professor of Nursing and Intellectual Disabilities, UU  |      |
| Sandra Aitcheson, HSC Trust District Nurse Lead nomination, PHA  |      |

| Agenda Item | Notes   | Actions |
|-------------|---|---------|
| 1.0         | <b>Introductions and apologies</b><br>LK welcomed everyone to the first Steering Group meeting. Introductions were made. Apologies were noted as above.   |         |
| 2.0         | <b>Context of meeting</b><br>MFM set the strategic context of this project and explained that NIPEC was commissioned by the Chief Nursing Officer (CNO) to lead on the effective implementation of the NMC post-registration standards for Specialist Community Public Health Nursing (SCPHN) and Community Nursing Specialist Practice |         |

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|            | <p>Qualifications (SPQs).</p> <p>The NMC launched the new standards in Belfast on the 29th November 2022.</p> <p>A stakeholder engagement event was also held on the same day, to collectively discuss the implications of the standards on the current and future workforce of SCPHN and community SPQ nursing in NI.</p>   |                                       |
| <b>3.0</b> | <p><b>Discuss and agree membership of the Steering Group</b></p> <p>The membership of the Steering Group was shared for discussion and LK advised that additional Task &amp; Finish Groups would be established to take forward the different pieces of work.</p> <p>LK emphasised the importance of having representation from the key stakeholders' organisations on the Group who would participate and contribute effectively and disseminate the outcomes from the project as required.</p> <p>LK asked the group to consider the membership to ensure there are no gaps in representation, and to think also about representation for the Task &amp; Finish Groups.</p> <p>PMcB suggested adding a SCPHN specific to represent school nursing and CP suggested that occupational nursing should also be represented from the private sector. It was agreed that both of these suggestions will be considered when the Task &amp; Finish Groups are being established.</p> <p>MFM noted that any gaps in knowledge/representation can be further discussed when more the outworking's become more apparent.</p> | <p>CL and AMcL</p> <p>SD and PMcB</p> |
| <b>4.0</b> | <p><b>Draft Project Plan</b></p> <p>FB shared the draft Project Plan and highlighted key points to include:</p> <ul style="list-style-type: none"> <li>- Implementation of the new standards by September 2024</li> <li>- Education programmes for non-community SPQ's will also be required to be updated in line with the new standards</li> <li>- Similar regional processes used in the implementation of Future Nurse Future Midwife, will be adopted</li> <li>- Update the specialist career framework</li> </ul> <p>DG commented that UU will be validating their programmes in Oct/Nov 2023.</p>   | <p>FB.</p>                            |
| <b>5.0</b> | <p><b>Draft Terms of Reference (ToF)</b></p> <p>The draft ToR had been previously shared with the Group. FB discussed the key points. SD requested that a point to be</p>  | <p>FB</p>                             |

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|            | included on providing regular update to the CNO.   |               |
| <b>6.0</b> | <p><b>Outcomes from NIPEC Stakeholder Engagement Workshop (29th November 2022)</b></p> <p>LK provided an overview on the outcomes from the Stakeholder Engagement workshop held on the 29th November 2022 to include:</p> <ul style="list-style-type: none"> <li>• Commissioning of education programmes should take place on a 3-year cycle and this should include consideration of full time or part-time programmes.</li> <li>• The V300 programme to be included in both SCPHN and SPQ programmes to future proof and align with NMC review of Advanced Practice</li> <li>• The 5 community SPQs are required</li> <li>• The new Health and Social Care Nursing SPQ should be commissioned to include for example, Homeless Health, Frailty, Dementia and Nursing Home Practice</li> <li>• SCPHN programmes to be commissioned for health visiting, school nursing, occupational nursing and public health nursing</li> </ul> <p>It was agreed that an effective stakeholder engagement strategy would be required to ensure that the wider workforce is involved and updated on the progress of this work.</p> |               |
| <b>7.0</b> | <p><b>Discussion on proposed approach</b></p> <p>CMcC outlined the structure set out in the draft Project Plan on the proposed approach to take forward this work.</p> <p>CMcC noted that Task &amp; Finish Groups will be set up for:</p> <ul style="list-style-type: none"> <li>- Specialist Community Public Health Nursing T&amp;F Group</li> <li>- Community and Non-Community Nursing T&amp;F Groups</li> </ul> <p>As the membership for both the QUB and UU curriculum planning groups will be similar to the groups that NIPEC intend to establish, it was agreed that NIPEC will work closely with these groups to take forward the pieces of work and link with additional key stakeholders as and when required.</p>  | FB and CMcC . |
| <b>8.0</b> | <p><b>Discuss and agree Workplan &amp; Timescales</b></p> <p>LK noted that the Workplan and Timescales had been covered in the previous points in the agenda. They will be revisited at each Steering Group meeting as a standing agenda item, and in the meantime, members are encouraged to come forward with any questions relating to the above.</p>   |               |
| <b>9.0</b> | <p><b>Communication &amp; Engagement Plan</b></p> <p>LK advised that due to her experience with the Future Nurse, Future Midwife project, Eilish Boyle (Associate, NIPEC) will work to develop an effective Engagement strategy.</p> <p>The group members will be updated by email and through upcoming Steering Group meetings on the progress of this work.</p>  |               |



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| <b>10.0</b>  | <b>Next Steps</b><br>LK has asked all members to contact NIPEC if they have any suggestions or queries relating to the items discussed at this meeting, and complete the actions that have arisen. |                    |
| <b>11.0</b>  | <b>Any Other Business</b><br>No further business was raised.   |                    |
| <b>12.0</b>  | <b>Next Meetings (via Teams)</b> <ul style="list-style-type: none"><li>• Tuesday 14th February 2023 2-4 pm</li><li>• Tuesday 28th March 2023 2-4 pm</li></ul>                                      |                    |
| <b>Actions:</b>  |  | <b>Allocations</b> |
| Forward suggestions for nominations to represent Care Home on the Steering Group           |  | CL and AMcL        |
| Confirm PHA nominations to sit on the Steering Group and the Task & Finish Groups          |  | SD                 |
| Nomination to represent SCPHN on Steering Group  |  | PMcB               |
| Update draft Project Plan and Terms of Reference and share with members for final comments |  | FB                 |
| Engage with universities re: existing platforms/groups that can be accessed                |  | FB/CMcC            |