

NIPEC Council Meeting, Wednesday 6th July 2022 at 2.00pm in the Lagan Room,
The Mount Business Centre, 2 Woodstock Link, Belfast, BT6 8DD

Please note that a working lunch will be provided at 1.15pm

A G E N D A

1.0 APOLOGIES

2.0 CHAIR'S BUSINESS

- 2.1 Welcome any Members of the Public
- 2.2 Council Members - Conflicts of Interest
- 2.3 Recruitment of new Council Members
- 2.4 Register of Council Members Activity
- 2.5 Update on Council Members' On Board Training
- 2.6 NMC Council Meeting 26th May 2022
- 2.7 Nurse of the Year Awards Ceremony 16th June 2022
- 2.8 Meeting with DoH Permanent Secretary and NIPEC Council
- 2.9 Council Workshop 7th September 2022
- 2.10 NICON Chairs' Forum
- 2.11 Management Statement Financial Memorandum ***(Circulated for Noting)*** / Partnership Agreement

3.0 MINUTES OF THE PREVIOUS MEETING

- 3.1 Minutes of the meeting held on the 9th March 2022 (NIPEC/1/2022) for consideration and Approval ***(Circulated)***

4.0 MATTERS ARISING

- 4.1 Detailed in updated Action Plan ***(Circulated)***

5.0 CORRESPONDENCE

- 5.1 Letter dated 22nd March 2022 from Paul Montgomery, Director of Corporate Management, DoH, regarding Assembly Election Guidance ***(Previously Circulated)***
- 5.2 Agreed DoH Action Plan – NDNA received 29th March 2022 ***(Circulated)***
- 5.3 Letter dated 12th April 2022 from Robin Swann, MLA, Minister for Health regarding Rebuilding HSC Services ***(Previously Circulated)***

- 5.4 Circulars HSC (SE) 1 & 2 2022 Senior Executive Pay Award 2018-19 and 2019-20 received 9th June 2022 **(Circulated)**
- 5.5 Invite to Council Members to attend Cyber Security Training received 15th June 2022 **(Previously Circulated)**
- 5.6 Letter dated 22nd June 2022 from Robin Swann, MLA, Minister for Health regarding Rebuilding HSC Services **(Circulated)**

6.0 OPERATIONAL PERFORMANCE AND SERVICE IMPROVEMENT

- 6.1 Chief Executives Report **(Circulated)**
- 6.2 A copy of the Consultation Activity Report **(Circulated)**

7.0 CORPORATE CONTROL & FINANCE

- 7.1 Head of Corporate Services Report **(Circulated)**
- 7.2 Report from Standing Committee:
 - 7.2.1 Confirmed Minutes of the A&R Meeting A&R/4/2021 held on the 22nd March 2022 **(Circulated)**
 - 7.2.2 Unconfirmed Minutes of the A&R Meeting A&R/1/2022 held on the 24th May 2022 **(Circulated)**
- 7.3 Financial Management Summary
 - 7.3.1 NIPEC Opening Allocation Letter 2022-23 **(Circulated)**
 - 7.3.2 Financial Summary of Expenditure, Month 2 **(Circulated)**
- 7.4 Corporate Risk Register 2022-23, Version 3 **(Circulated)**
- 7.5 KPIs 2022 - 23 **(Circulated)**
- 7.6 NIPEC Draft Business Plan for 2022-23 **(Late Mailing) For Approval**
- 7.7 NIPEC Annual Report and Accounts 2021-22 **(Circulated) For Approval**
- 7.8 Audit & Risk Committee's Annual Report on Activity and Assurance to the Council for 2021-22 **(Circulated)**
- 7.9 NIPEC Accommodation **(Circulated / Verbal Update)**
- 7.10 NIPEC Corporate Team **(Verbal Update)**
- 7.11 Equality **(Circulated / Verbal Update)**

- 7.11.1 NIPEC Equality Annual Progress Report 2021-22
- 7.11.2 Equality and Disability 5 Year Action Plans 2023-28

7.12 Return to the Workplace and Flexible Working (***Circulated / Verbal Update***)
For Noting/Approval

7.13 Counter Fraud Service End of Year Report 2021-22 (***Circulated***) **For Noting**

7.14 HSC Payroll Shared Services Data Breach (***Verbal Update***)

8.0 SAFETY AND QUALITY

8.1 NIPEC Professional Work Plan 2021-22 – Business Plan objectives progress
Monitoring Report to 31st March 2022 (***Late Mailing***)

8.2 NIPEC Professional Work Plan 2022-23 – Business Plan objectives progress
Monitoring Report from 1st April to 30th June 2022 (***Late Mailing***)

8.3 NIPEC Communication and Engagement Summary Report – 1st April 2021
to 31st March 2022 (***Circulated***)

9.0 CHIEF NURSING OFFICER UPDATE (*Circulated*)

10.0 ANY OTHER BUSINESS

11.0 DATE, TIME AND VENUE OF NEXT MEETING

**The next public meeting of NIPEC Council will be on 7th September 2022 at
2.00 pm in the Mount Business Centre.**

***At this point any members of the public attending will be asked to leave the meeting
due to the confidential nature of further business.***

NIPEC/2/2022



Northern Ireland Practice and Education Council Meeting, Wednesday 6th July 2022 at 2.00 pm.

CONFIDENTIAL AGENDA

12.0 CONFIDENTIAL BUSINESS