

NIPEC Council Meeting, Wednesday 7<sup>th</sup> September 2022 at 2.00pm in the Lagan Room,  
The Mount Business Centre, 2 Woodstock Link, Belfast, BT6 8DD

## **A G E N D A**

### **1.0 APOLOGIES**

### **2.0 CHAIR'S BUSINESS**

- 2.1 Welcome any Members of the Public
- 2.2 Council Members - Conflicts of Interest
- 2.3 Recruitment of new Council Members
- 2.4 Register of Council Members Activity (***Circulated for Noting***)
- 2.5 Appointment of new Audit & Risk Committee Chair
- 2.6 Update on Council Members' On Board Training
- 2.7 Council Workshop November/December 2022
- 2.8 Disability Champion's Network
- 2.9 Council Members Appraisals

### **3.0 MINUTES OF THE PREVIOUS MEETING**

- 3.1 Minutes of the meeting held on the 6<sup>th</sup> July 2022 (***Circulated for Approval***)

### **4.0 MATTERS ARISING**

- 4.1 Detailed in updated Action Plan (***Circulated***)

### **5.0 CORRESPONDENCE**

- 5.1 Letter dated 14<sup>th</sup> July 2022 from Robin Swann, MLA, Minister for Health to Chairs' Forum regarding Rebuilding HSC Services (***Circulated***)
- 5.2 Correspondence from DoH Governance Unit re NIAO Good Practice Guide – Board Effectiveness (June 2022) (***Circulated***)
- 5.3 Invite to Council Members to attend Cyber Security Training received 18<sup>th</sup> July 2022 (***Previously Circulated***)
- 5.4 Letter dated 8<sup>th</sup> August 2022 from Robin Swann, MLA, Minister for Health to DOH ALB Chairs regarding Rebuilding HSC Services (***Circulated***)
- 5.5 Letter from Disability Network inviting representation from NIPEC Council Member (***Previously Circulated***)

## **6.0 OPERATIONAL PERFORMANCE AND SERVICE IMPROVEMENT**

- 6.1 Chief Executives Report (***Circulated***)
- 6.2 A copy of the Consultation Activity Report (***Circulated***)

## **7.0 CORPORATE CONTROL & FINANCE**

- 7.1 Report from Standing Committee:
  - 7.1.1 Unconfirmed Minutes of the A&R Meeting held on the 6<sup>th</sup> July 2022 (***Circulated***)
- 7.2 Finance
  - 7.2.1 Financial Summary of Expenditure, Month 4 (***Circulated***)
  - 7.2.2 Letter to Accounting Officers re Financial Management During Covid 19 Recovery/Rebuild (***Circulated***)
- 7.3 Corporate Risk Register 2022-23, Version 4 (***Circulated***)
- 7.4 KPIs 2022 - 23 (***Circulated***)
- 7.5 NIPEC Accommodation (***Verbal Update***)
- 7.6 Equality
  - 7.6.1 Equality Annual Progress Report 2021-22 (***Circulated for approval***)
  - 7.6.2 Equality and Disability 5 Year Action Plans 2023-28 (***Verbal Update***)
- 7.7 Standing Orders (***Circulated for approval***)
- 7.8 Online Portfolio: Disposal or Retention of Records (***Late Mailing***)

## **8.0 SAFETY AND QUALITY**

- 8.1 NIPEC Professional Work Plan 2022-23 – Business Plan objectives progress Monitoring Report from 1<sup>st</sup> April to 31<sup>st</sup> August 2022 (***Late Mailing***)
- 8.2 DoH Covid-19 Public Inquiry Group (***Verbal update***)

## **9.0 CHIEF NURSING OFFICER UPDATE (*Late Mailing*)**

## **10.0 ANY OTHER BUSINESS**

## **11.0 DATE, TIME AND VENUE OF NEXT MEETING**

**The next public meeting date and venue of NIPEC Council to be confirmed**