



ADVANCED NURSING PRACTICE PROJECT STEERING GROUP

18 NOVEMBER 2022 Via Zoom - 1:30pm - 3.00pm

ACTION NOTES

In Attendance:

Donna Keenan (DK), Chair
Carole McKenna (CMcK), NIPEC Lead
Karen Bowes (KB) obo Loretta Gribben, RCN
Sharon Burnside (SB), SHSCT
Gary Cousins (GC), Independent Sector
Brenda Creaney (BC), BHSCT
Nuala Devlin (ND), QUB
Roisin Devlin (RD), SEHSCT
Ursula Gaffney (UG), NIPEC
Patrick Gallagher (PG), CEC
Debbie Goode (DG), UU
Camille Harron (CH), NIMDTA
Maria Loughran (ML), NHSCT
Maura Devlin (MD), GP Federation
Gillian McCorkell (GMcC) obo Siobhan Donald, PHA
Linda Patton (LP), NIPEC
Una St Ledger (USL), OU

Apologies:

Mary Frances McManus, DoH
Patricia McNeilly, DoH

Notes/Admin: Lukasz Karpinski (LK), NIPEC

ANP Steering Group Meeting – Live Action Log from meeting of 18th November 2022

Agenda Item	Date Action Proposed	Action	Lead/s	Status
3.1 Draft Terms of Reference	18.11.2022	1. <u>Group Membership</u> : Letter to be sent to the Executive Directors of Nursing (HSC Trusts) and Director of Nursing (GP Federation) requesting a nomination for one ANP and one Trainee ANP to join the steering group.	DK & CMcK	Open
		2. <u>Liaison with NMC</u> : updates to be requested from Eileen McAneaney, designated NMC Council member from NI, with regard to the NMC's review of ANP post-registration standards.	DK	Open
		3. <u>Draft Terms of Reference</u> : these were agreed by steering group members. Draft to be removed and final version circulated to the steering group.	CMcK	Open
3.2 Project Initiation Document	18.11.2022	4. <u>Project aims, objectives & scope</u> : these were agreed by steering group members. Draft to be removed from document once changes below are made.	CMcK	Open
3.3 Draft Workplan & Timescales	18.11.2022	5. <u>UK and ROI scoping exercise</u> : steering group members agreed an update to be circulated in 3 weeks – in advance of the next meeting.	CMcK, UG,LP	Open
		6. <u>Recommendations for the ANP programme delivery</u> : steering group members agreed these should be made available by the end of Jan 2023.	CMcK, UG,LP	Open
3.4 Working Group/s and Alignment of Members	18.11.2022	<u>Working Groups</u> : steering group members agreed the establishment of 2 groups in line with the project structure in the PID, supported by NIPEC:	CMcK/LK	Open
		7. <i>Working Group 1</i> : Chair – Debbie Goode (UU), Co-chair – Maria Loughran (NHSCT) or Sharon Burnside if Nuala unable to. names to join either group.	DG,MI or SB	Open
		8. <i>Working Group 2</i> : Chair – Roisin Devlin (SEHSCT), Co-chair – Nuala Devlin.	RD,ND	Open
		9. <u>Working Group Membership</u> : steering group members to consider/provide details of alignment.	All	Open

5.0 AOB	18.11.2022	<p><u>NMC SPQ Standards</u>: following discussion it was agreed that the Scottish Framework will be circulated for information and consideration.</p> <p><u>Alison Leary Report</u>: it was agreed that this report will be circulated to the group once it has been signed off by CNO.</p>	DG GMcC	Open Open
6.0 Date of Next Meeting	18.11.2022	Next meeting date brought forward to 12 Nov 22 3.30-5pm. Date and zoom link to be circulated to steering group members.	LK	Open

DRAFT