

NIPEC Council Meeting, Wednesday 7th December 2022 at 2.00pm in the Pirrie Room, The Mount Business Centre, 2 Woodstock Link, Belfast, BT6 8DD

A G E N D A

1.0 APOLOGIES

Apologies have been received from Lisa Houlihan and Catherine Rice.

2.0 CHAIR'S BUSINESS

- 2.1 Welcome any Members of the Public
- 2.2 Council Members - Conflicts of Interest
- 2.3 Recruitment of new Council Members
- 2.4 Industrial Action
- 2.5 Register of Council Members Activity (***Circulated for Noting***)
- 2.6 Council Meetings/Workshops 2023
- 2.7 Leave of Absence

3.0 MINUTES OF THE PREVIOUS MEETING

- 3.1 Minutes of the meeting held on the 7th September 2022 (***Circulated for Approval***)

4.0 MATTERS ARISING

- 4.1 Detailed in updated Action Plan (***Circulated for Approval***)

5.0 CORRESPONDENCE

- 5.1 Correspondence from BSO HR re Revised Code of Conduct and Accountability (September 2022) (***Previously Circulated for Noting***)
- 5.2 Correspondence from Ulster University re Appointment of two External Independent Members to Council (September 2022) (***Previously Circulated for Noting***)
- 5.3 Correspondence from DoH Governance Unit re Revised Code of Conduct and Accountability (October 2022) (***Previously Circulated for Noting***)
- 5.4 Invite to Council Members to attend Cyber Security Training received 8th November 2022 (***Previously Circulated for Noting/action***)
- 5.5 Correspondence from CNO Maria McIlgorm: Winter Regulator Letter received 25th November 2022 (***Circulated for Noting***)

6.0 OPERATIONAL PERFORMANCE AND SERVICE IMPROVEMENT

- 6.1 Cathy McCusker Presentation: Preceptorship & Supervision Frameworks
- 6.2 Chief Executives Report (***Circulated for Noting***)
- 6.3 A copy of the Consultation Activity Report (***Circulated for Noting***)

7.0 CORPORATE CONTROL & FINANCE

- 7.1 Report from Standing Committee:
 - 7.1.1 Confirmed Minutes of the A&R Meeting held on the 6th July 2022 (***Circulated for Noting***)
 - 7.1.2 Unconfirmed Minutes of the A&R Meeting held on the 11th October 2022 (***Circulated for Noting***)
- 7.2 Finance
 - 7.2.1 Letter from Permanent Secretary to Heads of Sponsor Teams re ALB Resource Budgets – Review of 2022-23 and 2023-25 (***Circulated for Noting***)
 - 7.2.2 Financial Summary of Expenditure, Month 7 (***Circulated for Consideration***)
- 7.3 New Template Corporate Risk Register 2022-23, Version 7 (***Circulated for Approval***)
- 7.4 KPIs 2022 - 23 (***Circulated for Consideration***)
- 7.5 Draft Business Plan 2023-24 (***Circulated for Approval***)
- 7.6 Draft Partnership Agreement (***Circulated for Approval***)
- 7.7 Digital Support for NIPEC Meetings (***Circulated for Approval***)
- 7.8 NIPEC's Business Continuity Plan 2022 (***Circulated for Approval***)
- 7.9 NIPEC Accommodation (***Verbal Update for Noting***)

8.0 SAFETY AND QUALITY

- 8.1 NIPEC Professional Work Plan 2022-23 – Business Plan objectives progress Monitoring Report from 1st April to 30th November 2022 (***Circulated for Consideration***)
- 8.2 DoH Covid-19 Public Inquiry Group (***Verbal update for Noting***)
- 8.3 Annual Quality Report 2021-22 (***Previously Circulated for Noting***)

9.0 ANY OTHER BUSINESS

10.0 DATE, TIME AND VENUE OF NEXT MEETING

The next public meeting date of NIPEC Council is 15th March 2023